

iHub PAC Meeting Minutes

Meeting Time: January 17, 2022 7:00 pm

Location: Online Zoom Meeting

Minutes By: Jen Sing

In Attendance: David Truss (principal), Andrew Shaw (PAC treasurer), Tammy Craik (PAC Chair), Jen Sing (PAC secretary), Ashley Sorensen, Rebecca Quek, Matthew, Wale and Bukky Eniade, Rob McTavish, Leah Hamer, Noelene Ahern, Amber Tarling, Moira, tcornwall, Kathleen, Ingrid W, Susan Doucette

Agenda Item	Action Needed
<p>Call to Order: 7:03</p> <ul style="list-style-type: none">● Welcome & Introductions● Adopt minutes from November meeting<ul style="list-style-type: none">○ motion made by Rob McTavish. Seconded by Andrew Shaw. Passed.● Additions to agenda<ul style="list-style-type: none">○ none	
<p><u>Reports</u></p> <ul style="list-style-type: none">● Principal's Report by David Truss<ul style="list-style-type: none">● COVID: Mr Truss and the school district have been sending information out via email to parents. As we know through the media, the Omicron variant is more contagious, and testing has not been able to keep up. Mr. Truss knows 16 people (from 3 families) from his personal circle who contracted covid over the holidays, but their cases were not reported because they only had mild symptoms. There is going to be at least a couple more weeks of things being unknown before the numbers start to settle down. As such, it's affected the graduation planning. Usually at this point in the year, a date would be set and a venue booked. However because we don't know what state the restrictions will be in at the end of the school year, the school has been hesitant to commit to anything. The school would like to be able to hold an event where graduates and their families can attend in person together. However with the current restrictions that won't be possible. Hopefully restrictions will relax by the end of the school year. The most constrictive scenario would repeat what occurred last year with only graduates attending and guests watching online.● Assessments: Numeracy and literacy assessments will occur next week for the grade 10's. Grade 12's will take their Provincial Literacy Assessment on January 26th. Grade 11's will have an SFU survey/assessment that day as well. UBC is now wanting to see the results of these assessments before offering early acceptance. The school's strategy is to allow the grade 11's the opportunity to take their first assessment in April, so they can have a mark available if they want to apply for early admittance. If they want to improve that mark, they can re-take the assessment in grade 12.● Every child matters orange shirts: A new design has been offered, but the price is high (\$17/shirt). David is going to wait a week to see if a better deal can be arranged.	

- Grade 9 Intake: Interviews are underway for next year's grade 9 intakes. It is going well, with over 40 students looking to fill the 30 positions. There is one grade 9 who will be leaving, and that spot has been filled for grade 10. There will be 3 more weeks of interviews, and selections will begin in the second week of February.
- Functional Closures: We may end up in a position where there's not enough staff in the district to provide the required ratio of teachers to students. Our school is in a good position to support online learning, if it is required. A teacher has been absent from iHub this past week, and the school turned down receiving a substitute so that other school's in the school district would not struggle. A student stepped up to lead PE for his cohort.
- Questions raised:
 - i. What air filter is the school using - is it HEPA? Mr. Truss was not sure of the air filter's name, but says it is provincially recommended. HEPA filters options have not been explored.
 - ii. What would cause a functional closure to occur at iHub? If 3-5 of teachers were not able to come to school. The decision would be made with the school district and province. 2 reasons would trigger the functional closure: 1. If there are not enough teachers to supervise. 2. The school district is not able to support the school. There would be 1 day of skeleton staff then 6 days of at home learning. Students would need to come online for periodic times and wouldn't need to be online all day.
 - iii. What online support is available for students who are not in class right now? Mr. Truss says to make email contact with the teacher, and they will offer support.
 - iv. What has attendance been like? Friday had high absenteeism with 16 away. Today was lower. The threshold to report is 17 absences, after which it needs to be reported to the school district. Mr. Truss cannot ask why a student is absent, so helpful when parents self discloses reason for a student's absence.
 - v. Does the school have any rapid tests? Covid tests were provided to the school at the end of last school year that they still have. These aren't rapid tests as they need to be submitted and be processed to get results. They do have some rapid tests, but they are only for teachers.

- Treasurer's Report by Andrew Shaw

- The only activity since the last meeting is roughly \$4 of bank charges
- Roughly \$4K available to be added to the budget
- Spirit of Coquitlam Grant - would like to spend the \$584.53
- Questions raised:
 - i. How much of the gaming funds need to be spent this year? The PAC must spend the gaming grant within 36 months. \$871 was carried over from last year, so it would be good to spend it this year.

- DPAC Report by Ashley Sorensen (covering for Lena Mayzel)

- Discussion around funding of a hepa filtration system instead of providing masks as a solution that benefits all students.



- These are the masks available at the school at this time. Mr. Truss feels that they have more than enough of these masks to last the rest of the school year and has donated several to other schools
- As a resolution to the discussion, a parent kindly donated some N95 masks and PAC has decided to revisit the topic at the next meeting.

Next Meeting Date

- Tuesday Feb 15, 2022

Adjournment: 8:20 (Motion to end the meeting by Rob McTavish; seconded by Andrew Shaw). Passed

Current PAC Executive:

Chair – Tammy Craik
Treasurer – Andrew Shaw
Secretary – Jennifer Sing
DPAC Rep – Lena Mayzel

ihubpac@gmail.com
parents.inquiryhub.org

**Inquiry Hub Parent Advisory Council
General Meeting - AGENDA
January 17, 2022 7:00 pm
Online Zoom Meeting**

	Minutes
7:00	5
<u>Call to Order & Welcome</u>	
<ul style="list-style-type: none">● Welcome & Introductions● Adopt minutes from November meeting● Additions to agenda	
7:05	20
<u>Reports</u>	
<ul style="list-style-type: none">● Principal● Treasurer● DPAC	
7:35	5
<u>Old Business</u>	
<ul style="list-style-type: none">● Grad Hoodies	
7:45	15
<u>New Business</u>	
<ul style="list-style-type: none">● Proposal to move bank accounts to Coast Capital Savings to eliminate monthly bank fees.	
	15
<ul style="list-style-type: none">● Proposal to allocate funds toward Covid safety in the schools	
<u>Next Meeting Date</u>	
<ul style="list-style-type: none">● Feb 21, 2022	

Adjourn

Current PAC Executive:

Chair – Tammy Craik

Treasurer – Andrew Shaw

Secretary – Jennifer Sing

DPAC Rep – Lena Mayzel

ihubpac@gmail.com

parents.inquiryhub.org

**Inquiry Hub Secondary School PAC
Statement of Revenues and Expenditures
For the 6 Months Ended December 31, 2021**

	Period ended 2021-12-31	DRAFT 2021-2022	Period ended 2021-12-31	DRAFT 2021-2022	Period ended 2021-12-31	DRAFT 2021-2022	2020-2021	2020-2021	2020-2021
	Operating Actual	Operating Budget	Gaming Actual	Gaming Budget	Combind Actual	Combined Budget	Operating Actual	Gaming Actual	Combined Actual
Revenues									
Donations	-	\$ 1,000.00	\$ -	\$ -	\$ -	\$ 1,000.00	\$ 20.00		\$ 20.00
Grant funds	-	-	1,300.00	1,300.00	1,300.00	1,300.00		1,420.00	1,420.00
Fund raising-Loyalty rebate (Tru Earth)	-	60.00	-	-	-	60.00	117.43		117.43
Total Revenues	-	1,060.00	1,300.00	1,300.00	1,300.00	2,360.00	137.43	1,420.00	1,557.43
Expenditures									
Arts & Culture-Spirit of Coq. Grant	-	584.53	-	-	-	584.53	300.00		300.00
Bank Charges	11.70	23.40	11.70	23.40	23.40	46.80	23.40	23.40	46.80
Education for Students	-	-	-	900.00	-	900.00		1,360.00	1,360.00
Gifts & Thanks	-	-	-	-	-	-			
Parent/Student Education	-	400.00	-	-	-	400.00			
Supplies & Misc	-	50.00	-	-	-	50.00			
Grad 2022/iHub Annual	-	-	-	350.00	-	350.00		730.00	730.00
Total Expenditures	11.70	1,057.93	11.70	1,273.40	23.40	2,331.33	323.40	2,113.40	2,436.80
Excess (Deficiency) for the period	(11.70)	2.07	1,288.30	26.60	1,276.60	28.67	(185.97)	(693.40)	(879.37)
Cash on hand									
Beginning of period	4,143.68	4,143.68	871.30	871.30	5,014.98	5,014.98	4,329.65	1,564.70	5,894.35
End of period	4,131.98	\$ 4,145.75	\$ 2,159.60	\$ 897.90	\$ 6,291.58	\$ 5,043.65	\$ 4,143.68	\$ 871.30	\$ 5,014.98