iHub PAC Meeting Minutes

Meeting Time: **May 24, 2022 7:00 pm**
Location: **Inquiry Hub and Online**

Minutes By: Jen Sing
In person Attendance: Tammy Craik (PAC Chair), David Truss (principal), Andrew (PAC Treasurer), Julie Wallace
Online Attendance: Rebecca, afkmu, Moira, Michele Mihailoff, Nolene Ahern, Megan Stowe,
Students: Matthew

Agenda Item	Action Needed
Call to Order: 7pm ● Welcome & Introductions ● Adopt minutes from April meeting with the adjustment of the gardening expenditure total. Sum should be $1386.06 instead of $1374.93. (motion created by: Andrew, seconded Julie. Unanimously passed). ● Additions to agenda: none	Tammy to update last meeting's minutes
Reports ● Principal ● Yearbook: Yearbooks are currently on sale for $20. Online link was provided in Mr. Truss' email. The list of students who have already paid has been sent out to the students on Teams (the list has been updated with the students that paid by cash). Deadline is this Friday. ● Grad: June 15 @ 7pm at the Inlet Theatre. The graduates and their families are invited to attend in person. The families of Gr. 9-11 students (winning awards, presenting) - will be invited to attend online only. (more about the graduation celebration later in these minutes) ● Grade 9 welcome event: haven't finalized details yet. Would like to coincide with the last PAC meeting. ● Criminal record check: see email from Mr. Truss. A field trip to Buntzen lake will take place in late Sept/early Oct. It has been a good bonding experience regardless of weather. If we can get parent volunteers to drive, we can save money. ● Garden Beds: thank you to PAC ● Summer school: check with school if you'll be taking classes so that the school can try to accommodate you in the fall. ● Gr. 9/10: new Indigenous course requirement. Mr. Truss will send out email with more details. Gr. 9 - Mr. Hopkins has started to transition the class. Gr. 10 - creating a path so that you can get the requirement. ● Gr.11: Universities are asking for marks sooner. On June 16, in the morning, the grade 11's can take the literacy exam assessment. If you don't do as well as you hoped, there'll be a chance to rewrite in Nov. (Highest mark counts. Not mandatory to take every exam). ● Coquitlam Centre art show: starting tomorrow night and goes until next Friday. A number of students have participated. Show some support, and check it out. ● Treasurer's Report (see attached statement) ● expenditure on garden beds	

● incurred bank charges ● Spirit of Coq grant has been used up. ● tax recovery: applying to get PST refunded on purchases given to the school. 68% of GST can be recovered. Both PST & GST refunds should be $109. ● will submit the Gaming Grant Application for next year. There's been a change which has updated the minimum funding based on 100 students. ● DPAC ● AGM is tomorrow night @ 7pm	
Old Business ● Grad Update (see attached slideshow from Megan) ○ Organizing a Meet & Mingle for the 16 graduating students and their families at Romer's directly after the graduation ceremony from 9:15pm - 11pm. Private space for grad's & immediate family. Holds 50+ ppl ○ Potential barrier: there are stairs to access the space and no elevator is available. ○ $1635 budget. Much of the cost has been donated except about $5-10/person. ○ Request to PAC & iHub: support with parent communication. Suggest that a grad committee be set up for future years. Synergize with annual (timing & post-reception) ○ Soren will make a cake ● Garden Bed update (see attached slides from Matthew)	
New Business ● Aftergrad Funding Proposal ● ~~*Proposal for PAC to support the Aftergrad Event to a grand total of $395.48 or less (if some grads choose not to attend)*~~ ● This proposal is no longer needed as a donation has been provided that will cover the bulk of the costs. ● PAC/Grad Fundraiser: Me-n-Eds on Jun 22 ● Any family that purchases from the Me-n-Eds Austin location in Coquitlam, on Jun 22 can indicate that they want to support iHub PAC, and a percentage will be donated to the PAC. ● Request: A parent requested a social media link that can be provided to share with friends & family	Mr. Truss to provide social media link to share Me-n-Eds fundraiser
Next Meeting Date ● The next meeting will be the PAC AGM where elections will be held. A date and time will be proposed once Mr. Truss has a chance to work with the schedule. ● *Update: AGM* ***Thursday, June 23, 2022 at 6:00pm*** *at Inquiry Hub.*	Mr. Truss to work with the PAC Chair to determine the AGM date.
Adjourned at 7:54. Motion: Julie. Second: Andrew. Unanimously passed.	

Inquiry Hub Parent Advisory Council
General Meeting - AGENDA
May 24, 2022 7:00 pm
Hybrid Meeting (Inquiry Hub and Online)

		Minutes
7:00	**Call to Order & Welcome** ● Welcome & Introductions ● Adopt minutes from April meeting ● Additions to agenda	5
7:05	**Reports** ● Principal ● Treasurer ● DPAC	30
7:35	**Old Business** ● Grad Update ● Garden Bed update	10
7:45	**New Business** ● Aftergrad Funding Proposal ● Proposal for PAC to support the Aftergrad Event to a grand total of $395.48 or less (if some grads choose not to attend) ● PAC/Grad Fundraiser: Me-n-Eds on Jun 22	
	Next Meeting Date ● Proposed Date: AGM TBD	
	Adjourn	

Current PAC Executive:

Chair – Tammy Craik
Treasurer – Andrew Shaw
Secretary – Jennifer Sing
DPAC Rep – Lena Mayzel

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Inquiry Hub Secondary School PAC
Statement of Reveunes and Expenditures
For the 10 Months Ended April 30, 2022

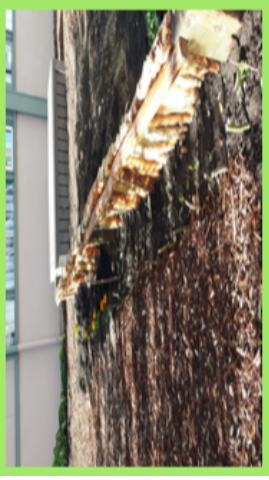
	Period ended 2022-04-30 Operating **Actual**	DRAFT 2021-2022 Operating **Budget**	Period ended 2022-04-30 Gaming **Actual**	DRAFT 2021-2022 Gaming **Budget**	Period ended 2022-04-30 Combind **Actual**	DRAFT 2021-2022 Combined **Budget**	2020-2021 Operating **Actual**	2020-2021 Gaming **Actual**	2020-2021 Combined **Actual**
Revenues									
Donations	-	$1,000.00	$ -	$ -	$ -	$1,000.00	$ 20.00		$ 20.00
Grant funds	-	-	1,300.00	1,300.00	1,300.00	1,300.00		1,420.00	1,420.00
Fund raising-Loyalty rebate (Tru Earth)	62.90	60.00	-	-	62.90	60.00	117.43		117.43
Total Revenues	62.90	1,060.00	1,300.00	1,300.00	1,362.90	2,360.00	137.43	1,420.00	1,557.43
Disbursements									
Arts & Culture-Spirit of Coq. Grant	584.53	584.53	-		584.53	584.53	300.00		300.00
Bank Charges	88.84	23.40	11.70	23.40	100.54	46.80	23.40	23.40	46.80
Education for Students	-		-	900.00	-	900.00		1,360.00	1,360.00
Gifts & Thanks	-		-	-	-	-			
Parent/Student Education	-	400.00	-		-	400.00			
Supplies & Misc	-	50.00	-		-	50.00			
Grad 2022/iHub Annual	-		-	350.00	-	350.00		730.00	730.00
Recoverable amounts									
PST & GST	109.20				109.20				
Other	482.27				482.27				
Total Disbursements	1,264.84	1,057.93	11.70	1,273.40	1,276.54	2,331.33	323.40	2,113.40	2,436.80
Excess (Deficiency) for the period	(1,201.94)	2.07	1,288.30	26.60	86.36	28.67	(185.97)	(693.40)	(879.37)
Cash on hand									
Beginning of period	4,143.68	4,143.68	871.30	871.30	5,014.98	5,014.98	4,329.65	1,564.70	5,894.35
End of period	2,941.74	$4,145.75	$ 2,159.60	$ 897.90	$ 5,101.34	$5,043.65	$ 4,143.68	$ 871.30	$5,014.98

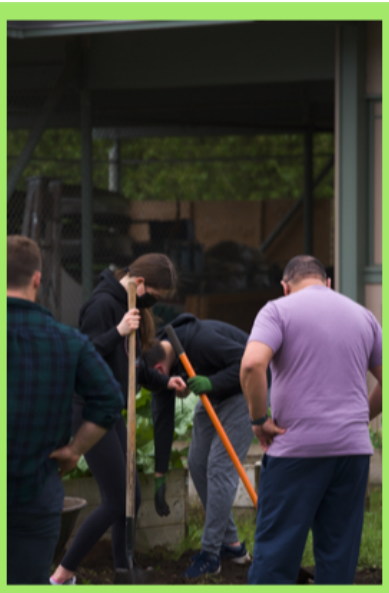
Slideshow from Matthew's Garden Update:

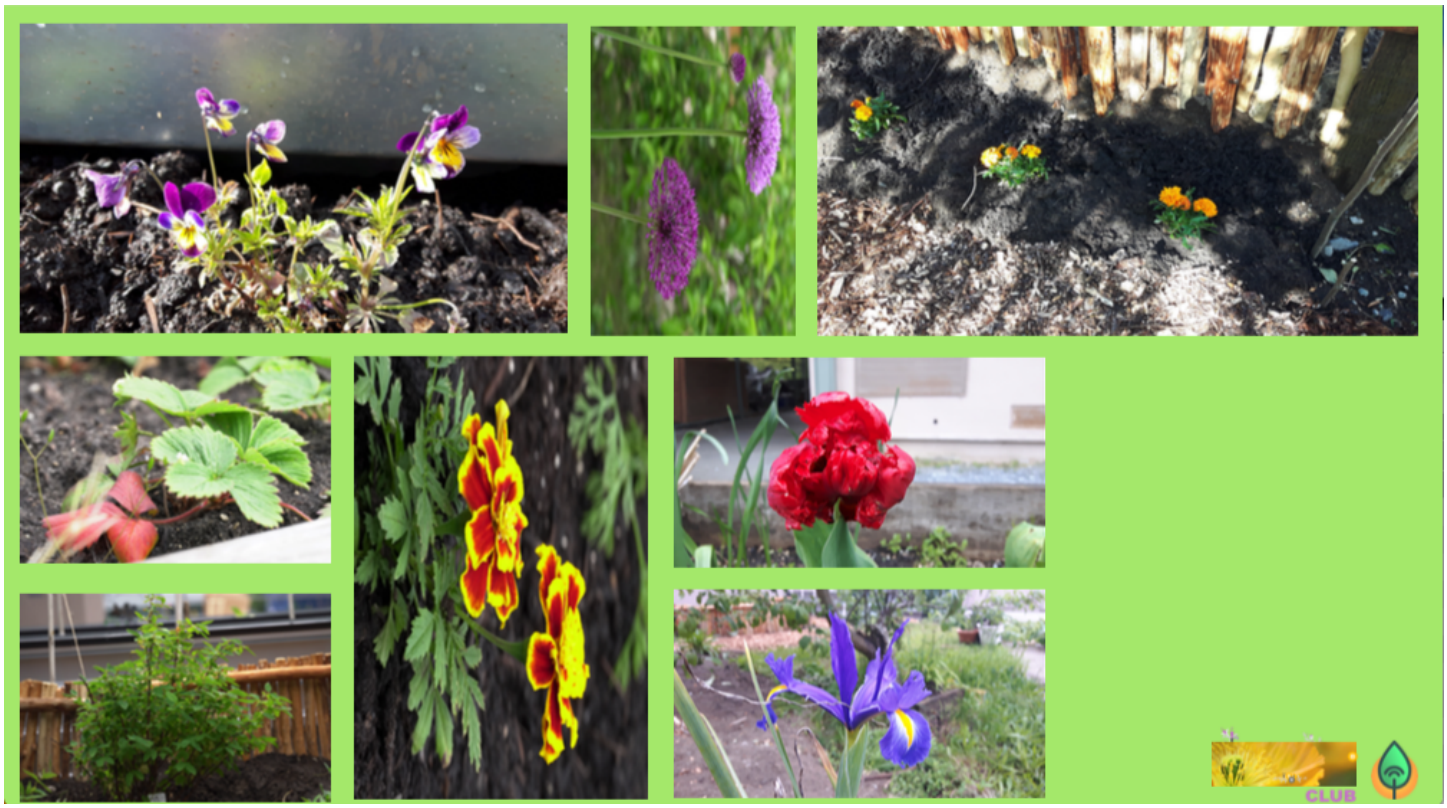
Garden Club Update

Before

After







Slideshow from Megan's Graduation Proposal:

Inquiry Hub 2022 Graduating Class Event proposal

May 24, 2022

Situation

	Sixteen iHub students will be graduating in **June of 2022**
	Much **work is underway** with grade 12 parents to **support the graduation**
	This is the **first** graduation in **two years** after **Covid** restrictions

Background

Graduation from High School is an important life event

Traditions and support from the school and PAC make a difference and show value and priority for t graduates and the event of graduating - students in younger years will look forward to this

Lots of Grade 12s have requested an event after iHub Annual.

Erika Wickes, Brandee Buble-Ubels, Julie Wallace, Moira Berg and Megan Stowe (grade 12 parents) hav partnered to support this request

What we've heard…

'We want to do something on the night of the annual, we're making such an effort to get ready, and this is a really important thing for us, please can you organize something?'

The Details

✗	Backyard BBQ	Less money	Timing not aligned with annual No immediate family involvement
✓	Event right after Annual	Can walk by after Annual Can bring immediate family Stay 'dressed up' for the event	Cost may be prohibitive
✗	Event for grads on another date	Less money Flexibility with location	Not 'dressed up' No immediate family

Agreed Event

Meet and Mingle at Romer's

- 9:15pm – 11:00/close pm
- Walking distance from Inlet Theatre
- Private space for Grad's and immediate family
- Capacity of 50+ people

Overall Costs

Budget/Contributions		Total
BUDGET		
16 students @$25/head	$400	$400
34 immediate family @ 25/head	$850	$1250
Decorations	$100	$1350
Grad Gift (caracatures)	$285	$1650
Overall Budget	**$1635**	**$1635**
CONTRIBUTIONS		
34F Donation	$675	$675
iHub PAC donation	?	??
Other donations? (600+110)	$710	$250
Total Donations		**$1385**
Total costs (per ticket)		**$250 ($5.00)**

Request to PAC

- Requesting support with parent communication
- Simply want to increase awareness of this initiative

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