

Inquiry Hub Secondary School PAC
Statement of Revenues and Expenses

Income Sources	Category	Account	Budget 2020-2021
Gaming Funding	Income	Opening Balance	\$ 1,564.70
		Donation	-
		Grant Funds	1,060.00
	Income Total		<u>\$ 2,624.70</u>
	Expenses	Bank Charges	\$ 23.40
		Education for the students	2,000.00
		Parent/Student Education	250.00
		Technology(back up drive)	-
		Transportation field trip	300.00
		Grad	350.00
	Expenses Total		<u>\$ 2,923.40</u>
	Gaming Total		<u>-\$ 298.70</u>
Operating Funding	Income	Opening Balance	\$ 4,329.65
		Donations	500.00
		Pub Night	-
		2019 Grad reimbursemt	-
	Income Total		<u>\$ 4,829.65</u>
	Expenses	Arts & Cultural	\$ -
		Bank Charges	23.40
		to be returned	
		Gifts & Thanks	-
		Pub Night	-
		Supplies & Misc	50.00
	Expenses Total		<u>\$ 73.40</u>
	Operating Total		<u>\$ 4,756.25</u>
	Grand Total		<u>\$ 4,457.55</u>

Inquiry Hub PAC Meeting Minutes

Sept 22, 2020 6:00 pm (zoom meeting)

Attending: Lyle Dunn (student grade 9) , Tammy Craik (student grade 10), Meg & Ted Harris (student grade 9), Rebecca Quek (students grades 9 &12), Norma Yeatman, Susan Doucette (student grade 10), Elaine Esteban (students grade 9 &12), Moira ? Dave Truss (Principal)

Students: Joshua Quek , Matthew Quek

Topic	Discussion	Action	Person Responsible
Called to Order@ 6:00 pm			
Welcome and Introductions	Welcome new members!		
Previous Meeting Minutes	Approved		
Chair's Report	Welcome New year and new type of meeting!		
Old Business	Money for graduation stoles sorted out and paid		
New Business	Website for PAC?	Dave to clean up old site and Tammy to update with new info for parents	Dave and Tammy
Treasurer's Report	Reviewed statement See attached How to spend monies to	Tammy and Lyle to investigate and review records for Spirit of Coquitlam grant monies(may need to be sent back)	PAC Tammy

	best benefit the school and students?	Will update next meeting in October. Collect ideas for ideas for purchases for school	&Lyle
Principal's Report	<p>Discussed Safety Measures.</p> <p>66 students this year. Kids have done well the new structure of school.</p> <p>Additional custodians.</p> <p>Some online courses and Rosetta stone have not been activated yet. Will be fixed soon.</p> <p>Grade 9 and 10 SCRUM meetings are going well.</p> <p>Meet the teacher night in October will be different.</p> <p>Mechanism in place to make a student newsletter and will be put to use soon.</p>	<p>The grade 9 and 10 schedule is being cleaned up. Online courses and Rosetta Stone subscriptions that have been delayed will be activated soon.</p> <p>Next email to parents will include teacher email addresses.</p> <p>Plans being made for Meet the Teacher day in October.</p>	Mr Truss and staff
Meeting Adjourned 7:10 pm	Next Meeting Oct 20th @ 6:00 pm		
		<p>Executive Members:</p> <p>Chair – Tammy Craik</p> <p>Treasurer – Lyle Dunn</p> <p>Secretary – Rebecca Quek Secretary</p> <p>DPAC Rep – vacant</p> <p>ihubpac@gmail.com</p> <p>parents.inquiryhub.org</p>	

**Inquiry Hub Parent Advisory Council
Regular Meeting - AGENDA
October 20, 2020 6:00 pm
Online Zoom Meeting**

	Minutes	Timing
1. <u>Call to Order & Welcome</u>		6:00
2. <u>Approval of Agenda</u>	5	6:05
3. <u>Previous Meeting Minutes</u> September 22, 2020 PAC Meeting	5	6:10
4. <u>Reports</u>	35	6:20
a) Chair <ul style="list-style-type: none"> • PAC Website & Communication • DPAC Rep vacant 		
b) Treasurer <ul style="list-style-type: none"> • Financials • Spirit of Coquitlam Grant 		
c) Principal		
5. <u>New Business</u>	5	6:55
a) Approve Annual Budget		
b) Call for Nominations of DPAC Rep		
6. <u>Next Meeting Date</u> November 24, 2020 at 6:00pm		
7. Adjourn		

Current PAC Executive:

Chair – Tammy Craik
Treasurer – Lyle Dunn
Secretary – Rebecca Que
DPAC Rep – vacant

ihubpac@gmail.com
parents.inquiryhub.org

Inquiry Hub PAC Meeting Minutes

Oct 20, 2020 at 6:00 pm (zoom meeting)

Attending: Lyle Dunn (student grade 9) , Tammy Craik (student grade 10), Rebecca Quek (students grades 9 &12), Norma Yeatman, Elaine Esteban (students grade 9 &12), Debbie, Lena Mayzel (student Grade 9) Dave Truss (Principal)

Students: Joshua Quek , Matthew Quek

Topic	Discussion	Action	Person Responsible
Called to Order@ 6:00 pm			
Welcome and Introductions	Welcome new members!		
Previous Meeting Minutes	Approved		
Chair's Report	Tammy discussed PAC Website and asked for a volunteer for a DPAC rep.	Lena Mayzel volunteered to learn more about the position of DPAC rep Tammy to get a free Mailchimp account for the PAC to send out reminders and other communications. Tammy to create a survey pertaining to scheduling of PAC meetings to see if we can improve attendance.	Tammy and Lena to follow up Tammy
Old Business			

New Business	<p>Grad Hoodies were discussed</p> <p>Motion for First Aid and Food Safe to be added to the annual budget under the Education for Students Category. Proposed by Lyle Dunn and seconded by Elaine Esteban. Motion carried.</p> <p>Motion for Budget for for 2020/2021 to be accepted by Lyle Dunn. Motion seconded by Rebecca Quek. Motion carried.</p>	<p>Joshua and Matthew Quek interested in designing, Natasha (Mayzel?) grade 9 interested in marketing and production</p> <p>Tammy to contact Food Safe provider.</p> <p>See financial reports</p>	
Treasurer's Report	<p>Reviewed statement</p> <p>See attached</p> <p>How to spend monies to best benefit the school and students? 14 students interested in the First Aid program on the first day.</p> <p>Annual budget proposed and accepted</p>	<p>Lyle continuing to investigate banking alternatives but we will leave things as they are for now.</p> <p>\$2000.00 added to the budget for this year for Education for Students- to pay for Food Safe and First Aid.</p>	Lyle Dunn
Principal's Report	Discussed connectivity challenges. Encouraged parents to reach out if	Frequently asked questions will be posted on the Parent page	Mr Truss and Tammy

	<p>they know their student is Struggling.</p> <p>14 students expressed an interest in a First Aid Program.</p> <p>Decided not to have an activity fee this year but there will be Grad Fees.</p> <p>On Wednesday Oct 28 there will be teacher videos posted in lieu of a Meet the Teacher night. On Nov 2 a small interim report will be sent out for each student as a precursor to the first report cards.</p> <p>The school is ready to make changes in learning platforms should the need arise.</p>	.	
Meeting Adjourned 6:45pm	Next Meeting Nov 24th @ 6:00 pm		
		<p>Executive Members:</p> <p>Chair – Tammy Craik</p> <p>Treasurer – Lyle Dunn</p> <p>Secretary – Rebecca Quek</p> <p>DPAC Rep – vacant</p> <p>ihubpac@gmail.com</p> <p>parents.inquiryhub.org</p>	

Inquiry Hub Secondary School PAC
Statement of Revenues and Expenses

Income Sources	Category	Account	Budget 2019-2020	Actual June 30	Budget 2020-2021
Gaming Funding		Opening Balance	\$ 1,285.77	\$ 1,285.77	\$ 1,285.77
	Income	Donation	-	-	-
		Grant Funds	1,060.00	1,380.00	1,060.00
	Income Total		<u>\$ 2,345.77</u>	<u>\$ 2,665.77</u>	<u>\$ 2,345.77</u>
	Expenses	Bank Charges	\$ 23.40	\$ 23.40	\$ 23.40
		Education for the students	1,025.00	-	2,000.00
		Parent/Student Education	250.00	-	250.00
		Technology(back up drive)	-	-	-
		Transportation field trip	300.00	-	300.00
		Grad	350.00	1,077.67	350.00
	Expenses Total		<u>\$ 1,948.40</u>	<u>\$ 1,101.07</u>	<u>\$ 2,923.40</u>
	Gaming Total		<u>\$ 397.37</u>	<u>\$ 1,564.70</u>	<u>-\$ 577.63</u>
Operating Funding	Income	Opening Balance	\$ 3,373.05	\$ 3,373.05	\$ 3,373.05
		Donations	500.00	980.00	500.00
		Pub Night	-	-	-
		2019 Grad reimbursemt	-	-	-
	Income Total		<u>\$ 3,873.05</u>	<u>\$ 4,353.05</u>	<u>\$ 3,873.05</u>
	Expenses	Arts & Cultural	\$ -	\$ -	\$ -
		Bank Charges	23.40	23.40	23.40
		Spirit of Coquitlam Grant (\$884.53) - to be returned	884.53		
		Gifts & Thanks	-	-	-
		Pub Night	-	-	-
		Supplies & Misc	50.00	-	50.00
	Expenses Total		<u>\$ 957.93</u>	<u>\$ 23.40</u>	<u>\$ 73.40</u>
	Operating Total		<u>\$ 2,915.12</u>	<u>\$ 4,329.65</u>	<u>\$ 3,799.65</u>
	Grand Total		<u>\$ 3,312.49</u>	<u>\$ 5,894.35</u>	<u>\$ 3,222.02</u>
Less: Spirit of Coquitlam Grant (TO BE REPAID)				884.53	
Total				\$ 5,009.82	

**Inquiry Hub Parent Advisory Council
General Meeting - AGENDA
January 19, 2021 7:00 pm
Online Zoom Meeting**

		Minutes
7:00	<u>Call to Order & Welcome</u> <ul style="list-style-type: none">• Welcome• Adopt minutes from November 24 meeting• Additions to agenda	5
7:05	<u>Reports</u> <ul style="list-style-type: none">• Treasurer<ul style="list-style-type: none">• Financials• Gaming Funds• DPAC Report• Principal	30
7:35	<u>Old Business</u> <ul style="list-style-type: none">• Spirit Grant (benches)• Grade 12 hoodies – Matthew Quek	10
7:45	<u>New Business</u> <ul style="list-style-type: none">•	
	<u>Next Meeting Date</u> <ul style="list-style-type: none">• February 23, 2021 at 7:00pm	
	Adjourn	

Current PAC Executive:

Chair – Tammy Craik

Treasurer – Lyle Dunn

Secretary – Rebecca Que

DPAC Rep – Lena Mayzel

ihubpac@gmail.com

parents.inquiryhub.org

Inquiry Hub PAC Meeting Minutes

Date: Nov 24, 2020

Time: 6:00 pm (zoom meeting)

Minutes by: Rebecca

Attending: Lyle Dunn (student grade 9) , Tammy Craik (student grade 10), Rebecca Quek (students grades 9 &12), Norma Yeatman, Elaine Esteban (students grade 9 &12), Lena Mayzel (student Grade 9), Susan Doucette, Moira, Ingrid and Don

Principal: Dave Truss

Students: Joshua Quek , Matthew Quek

	Agenda Item	Action Needed
1	Call to Order: 6:03pm	
2	Introductions and Thank you	
3	Approval of Minutes <ul style="list-style-type: none">Minutes from Oct 20, 2020	approved
4	Nomination for DPAC Rep <ul style="list-style-type: none">Lena Mayzel was nominated and voted in as DPAC Rep	approved
5	Reports	
a	Chair's Report: Tammy Craik <ul style="list-style-type: none">Mailing list: Mailing list is set up and emails will be sent to communicate information regarding PAC meetings and other events related to PAC. Parents can unsubscribe at any time.Survey: We have a survey on the website parents.inquiryhub.org to see if there is anything we can do to increase the number of parents in PAC MeetingsFood Safe Certification: Alvin has provided food safe at Inquiry Hub in the past. There is currently not an option to do the certification online. Alvin has agreed to do a different session for each grade. Due to COVID-119 we would not like to have guests in the school so we have decided to table this until it becomes safer to have guests in the school. We will re-visit at some point in the new year.	Parent survey at parents.inquiryhub.org Tammy can follow up in spring or maybe next school year.
b	Treasurer's Report: Lyle Dunn <ul style="list-style-type: none">See attached financial documentsNew deposit coming to gaming account (approximately \$1,400)Reaffirmed decision of spending the Spirit of Coquitlam Grant.-possible new benches outside entrance in courtyard where grade 9s enter the building.	Mr. Truss will see about getting quote for benches

c	<p>DPAC Report: Lena Mayzel</p> <ul style="list-style-type: none"> • Covid-19 Issues: There have been issues raised about too much sanitizing and the negative effects of using too much sanitizer. It hasn't been an issue at Inquiry hub. Also protocols for contact tracing were discussed. • Fundraising: Many schools are finding different ways of fundraising. One example is to work with local retailers where a percentage of parent purchases are donated to PAC. • Discrimination: There have been instances of discrimination at some schools in the district. They will see about getting guest speakers in to discuss ways of reducing this in the school. Mr. Truss addressed these concerns and there are no issues regarding discrimination at Inquiry Hub that he is aware. • Anxiety and Covid-19: In the next DPAC meeting Nov 25 at 7:00pm, Dr. Melanie Badali will be a guest speaker addressing these issues. All parents are invited to attend the meeting. A link was provided in meeting and emailed to parents through PAC mailing list today. 	
d	<p>Principal's Report: Dave Truss</p> <ul style="list-style-type: none"> • COVID-19 Update: There have been lots of notifications of school exposures. Not a lot of detail is provided by Public Health in order to protect the students in the community. The teachers and principal have their checklist but Public Health is responsible for doing contact tracing and contacting families. So far, inquiry Hub has not had any cases but this could change. <p>What can parents do? Important to do daily health checks. Stay home if you have a tickle in the throat or a small cough.</p> <ul style="list-style-type: none"> • COVID in the future: There is the possibility of moving to phase 3- 50% staff, 50% students. Inquiry Hub is more prepared for this than other schools. • Open House: Busy getting virtual Open House ready. This is the first year it will be online. So far 114 people have submitted an RSVP. The event will be recorded and posted online. Parents are invited to the open house, it is not just for new families. The Open House is Tuesday, December 1 from 7-8:30pm. 	<p>Parents to spread the word and are welcome to attend</p>
6	<p>Old Business</p> <ul style="list-style-type: none"> • Grad Hoodies: Matthew Quek presented a powerpoint of his designs for the Grade 12 Hoodies. The designs were well-liked and he has been asked to take them to the students to vote on the final design. He will work with Mr. Truss to create a survey for the grade 12 students. Once the design is finalized, a printing company will be contacted so they can get quotes and order the hoodies. 	<p>Matthew and Mr. Truss will work on survey. Tammy and Mr. Truss can look at finding a</p>

	<ul style="list-style-type: none"> ○ A parent suggested Inquiry Hub wear be available for all students. ○ A concern to school wear is that it takes away from the grads. The grad hoodies will have to be unique and very different from any inquiry Hub Spirit wear. Possibly only t-shirts available to the non-grads. 	printing company.
7	Meeting Adjourned at 6:45pm <ul style="list-style-type: none"> • Next Meeting: Tuesday, Jan 19 @ 7pm on Zoom 	

Executive Members:

- Chair – Tammy Craik
- Treasurer – Lyle Dunn
- Secretary – Rebecca Quek
- DPAC Rep – Lena Mayzel

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parents.inquiryhub.org

Inquiry Hub Secondary School PAC
Statement of Revenues and Expenses

Income Sources	Category	Account	Budget 2020-2021	Actual to date
Gaming Funding		Opening Balance	\$ 1,564.70	\$ 1,564.70
	Income	Donation	-	-
		Grant Funds	1,060.00	-
	Income Total		\$ 2,624.70	\$ 1,564.70
	Expenses	Bank Charges	\$ 23.40	\$ 5.85
		Education for the students	2,000.00	-
		Parent/Student Education	250.00	-
		Technology(back up drive)	-	-
		Transportation field trip	300.00	-
		Grad	350.00	300.00
	Expenses Total		\$ 2,923.40	\$ 305.85
	Gaming Total		-\$ 298.70	\$ 1,258.85
Operating Funding	Income	Opening Balance	\$ 4,329.65	\$ 4,329.65
		Donations	500.00	-
		Pub Night	-	-
		2019 Grad reimbursement	-	-
	Income Total		\$ 4,829.65	\$ 4,329.65
	Expenses	Arts & Cultural	\$ -	\$ -
		Bank Charges	23.40	5.85
		to be returned		
		Gifts & Thanks	-	-
		Pub Night	-	-
		Supplies & Misc	50.00	-
	Expenses Total		\$ 73.40	\$ 5.85
Operating Total		\$ 4,756.25	\$ 4,323.80	
Grand Total		\$ 4,457.55	\$ 5,582.65	
Spirit of Coquitlam Grant				\$ 884.53
Total				\$ 4,698.12

Inquiry Hub Secondary School PAC
Statement of Revenues and Expenses
For the Period to date ending: Sept 30, 2020

Gaming Account

Income	Grant Funds	\$ -	
Income Total			\$ -
Expenses	Bank Charges	5.85	
	Food Safe	-	
	iHub Annual	300.00	
Expenses Total			305.85
Net Income			<u><u>-\$ 305.85</u></u>

Operating Account

Income	Donations	\$ -	
	Grad reimbursement	-	
Income Total			\$ -
Expenses	Bank Charges	5.85	
Expenses Total			5.85
Net Income			<u><u>-\$ 5.85</u></u>

Total net income	<u><u>- 311.70</u></u>
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Inquiry Hub PAC Meeting Minutes

Jan 19, 2021 at 7:00 pm (zoom meeting)

Minutes by: Tammy

Attending: Lyle Dunn (student grade 9) , Tammy Craik (student grade 10), Rebecca Quek (students grades 9 &12), Elaine Esteban (students grade 9 &12), Lena Mayzel (student Grade 9), Susan Doucette, Moira Berg, Karina Flores (student grade 10), Debbie Brown, John & Norma, Corinne, Debi James

Principal: Dave Truss

Students: Matthew Quek

	Agenda Item	Action Needed
1	Call to Order: 7:01pm <ul style="list-style-type: none">• Introductions and Thank you• Approval of Minutes from Nov 24, 2020 (Motion by Moira, seconded by Rebecca. Approved)• No additions to agenda	
2	Reports	
a	Treasurer's Report: Lyle Dunn <ul style="list-style-type: none">• See attached financial documents• No new transactions.• We must spend some of the gaming funds by the end of the year. This usually goes toward grad. We will also see about getting benches. Waiting for a quote.	Mr. Truss will see about getting quote for benches
b	DPAC Report: Lena Mayzel <ul style="list-style-type: none">• Anxiety - A guest speaker gave a talk on anxiety. The biggest take was an app called MindShift which is a free app for students (and parents) to help manage mental health. For more information visit https://www.anxietycanada.com/resources/mindshift-cbt/	Mr. Truss will share information about the app with students.

c	<p>Principal's Report: Dave Truss</p> <ul style="list-style-type: none"> ● Open House Follow Up: On Dec 1 the students held their first virtual Open House and it was a huge success. They have had several applications and this year it looks like there will be a waiting list. The staff is busy with the intake interviews which are scheduled into the first week of February. They are hoping to let applicants know the following week. ● Weight room: The weight room is being opened up to students on a trial basis. Currently, only seniors have the opportunity to use the weight room. They must first have a safety lesson and follow all COVID safety rules while social distancing. ● Weather: Snow is in the forecast but Inquiry Hub doesn't often see much snow. The district rarely closes the school due to weather but parents can make decisions based on their own situation. School will most likely stay open and students who do not attend will be marked as absent even if they are working from home. Attendance records will not be public. ● Online Attendance: Inquiry Hub is the only school in our district allowed to track attendance for home school students. However, it cannot be used for students who inconsistently stay home. If students choose to work from home they will have absence on report card but their attendance record is not shared. ● Grad photos: Photos will probably be taken on site at a Burnaby location. Next week an email will be sent out with more information. Covid Protocols will be in effect so students will be expected to wear a mask except during photos. There will not be grad hat rentals so will try to order early for photos and possibly keep for grad (or order extra in case some get lost). ● Food Safe: It is unlikely we will be mixing cohorts and having guests in school. A Food Safe course will likely not happen this year unless we do it online. ● Murals: Grade 10 art project is to beautify the school. There are 5 murals to be distributed around the school. One group has already submitted a budget of \$257.16 for paint. Hoping the Spirit Grant can cover some of the costs. ● Student Fees: Grad caps and gowns need to be purchased. This year there will be a small fee requested from parents to help cover the costs. PAC also contributes some. 	<p>Lyle will price out online Food Safe course. Mr. Truss will confirm numbers.</p>
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3	<p>Old Business</p> <ul style="list-style-type: none"> ● Spirit Grant Funds: Students would like to use the Spirit Grant on murals in the school. The grant was initially used on a mural and students are taking on the project. We would like to put the grant money toward school beautification project. <p>Motion: PAC to o support student beautification murals up to \$884.53. (Motion by Lyle, seconded by Elaine. Approved)</p> <ul style="list-style-type: none"> ● Grad Hoodies: Matthew Quek surveyed the grads and a design has been approved. Currently pricing out options. Food hoodies for \$15 +\$8 shipping. Looking at embroidery. We may get simple hoodies done for entire school to save money with a bulk order, and do an extra design for the 11 grads. ● Grade 10 Literacy and Numeracy: Testing will be Tue and Wed (not Mon and Tue). 	<p>Mr. Truss will still get a quote on a bench. He will also distribute the grant funds accordingly between the 5 groups.</p> <p>Matthew will get 3 quotes on the different options.</p>
4	<p>Meeting Adjourned at 7:50pm</p> <ul style="list-style-type: none"> ● Next Meeting: Tuesday, Feb 23 @ 7pm on Zoom 	

Executive Members:

Chair – Tammy Craik

Treasurer – Lyle Dunn

Secretary – Rebecca Quek

DPAC Rep – Lena Mayzel

ihubpac@gmail.com

parents.inquiryhub.org

Inquiry Hub Secondary School PAC
Statement of Revenues and Expenses
For the Period to date ending December 31, 2020

Account	Category	Account	31-Jul-20	31-Aug-20	30-Sep-20	31-Oct-20	30-Nov-20	31-Dec-20	31-Jan-21	28-Feb-21	31-Mar-21	30-Apr-21	31-May-21	30-Jun-21	P&L to date
Gaming		Opening Balance	\$ 1,564.70	\$ 1,562.75	\$ 1,560.80	\$ 1,178.85	\$ 2,596.90	\$ 2,594.95	\$ 2,593.00	\$ 2,593.00	\$ 2,593.00	\$ 2,593.00	\$ 2,593.00	\$ 2,593.00	
	Income	Donation	-	-	-	-	-	-	-	-	-	-	-	-	-
		Grant Funds	-	-		1,420.00	-	-	-	-	-	-	-	-	1,420.00
	Income Total		\$ 1,564.70	\$ 1,562.75	\$ 1,560.80	\$ 2,598.85	\$ 2,596.90	\$ 2,594.95	\$ 2,593.00	\$ 2,593.00	\$ 2,593.00	\$ 2,593.00	\$ 2,593.00	\$ 2,593.00	\$ 1,420.00
	Expenses	Bank Charges	\$ 1.95	\$ 1.95	\$ 1.95	\$ 1.95	\$ 1.95	\$ 1.95							\$ 11.70
		iHub Annual Expense		-	380.00										380.00
		Food Safe Level 1													-
	Expenses Total		1.95	1.95	381.95	1.95	1.95	1.95	-	-	-	-	-	-	391.70
	Gaming Total	Ending Balance	\$ 1,562.75	\$ 1,560.80	\$ 1,178.85	\$ 2,596.90	\$ 2,594.95	\$ 2,593.00	\$ 2,593.00	\$ 2,593.00	\$ 2,593.00	\$ 2,593.00	\$ 2,593.00	\$ 2,593.00	\$ 1,028.30

2019 Grant to expire 2022

Grant usage balance	2016	2017	2018	2019
Opening balance	557.50	48.17	1,288.17	1,108.10
2016 Grant to be used by 2019	557.50			
2017 Grant to be used by October 2020		1,240.00		
2017-2018 bank charges -	23.40		- 23.40	- 11.70
2018 iHub Annual expense -	485.93			
2018 Grant to be used by October 2021			1,176.00	1,380.00
2019 iHub Annual exppense			- 177.67	
Food Safe Level 1			- 1,155.00	
2020 iHub Annual expense				-
Closing balance	48.17	1,288.17	1,108.10	2,476.40

Grant Balance June 2020

\$ 2,593.00

-\$ 1,380.00 Grant Sept 2019

-\$ 1,176.00 Grant Sept 2018

\$ 37.00

Current balance for two years gaming funds need to be fully used by the third year after received

Inquiry Hub Secondary School PAC
Statement of Revenues and Expenses

Income Sources	Category	Account	Budget 2020-2021	Actual - Dec 31
Gaming Funding		Opening Balance	\$ 1,564.70	\$ 1,564.70
	Income	Donation	-	-
		Grant Funds	1,060.00	1,420.00
	Income Total		<u>\$ 2,624.70</u>	<u>\$ 2,984.70</u>
	Expenses	Bank Charges	\$ 23.40	\$ 11.70
		Education for the students	2,000.00	-
		Parent/Student Education	250.00	-
		Technology(back up drive)	-	-
		Transportation field trip	300.00	-
		Grad	350.00	380.00
	Expenses Total		<u>\$ 2,923.40</u>	<u>\$ 391.70</u>
	Gaming Total		<u>-\$ 298.70</u>	<u>\$ 2,593.00</u>
Operating Funding	Income	Opening Balance	\$ 4,329.65	\$ 4,329.65
		Donations	500.00	-
		Pub Night	-	-
		2019 Grad reimbursement	-	-
	Income Total		<u>\$ 4,829.65</u>	<u>\$ 4,329.65</u>
	Expenses	Arts & Cultural	\$ -	\$ -
		Bank Charges	23.40	11.70
		Spirit of Coquitlam Grant (\$884.53) -		
		Gifts & Thanks	-	-
		Pub Night	-	-
		Supplies & Misc	50.00	-
	Expenses Total		<u>\$ 73.40</u>	<u>\$ 11.70</u>
	Operating Total		<u>\$ 4,756.25</u>	<u>\$ 4,317.95</u>
	Grand Total		<u>\$ 4,457.55</u>	<u>\$ 6,910.95</u>

Spirit of Coquitlam Grant	\$ 884.53
Total	\$ 6,026.42

Inquiry Hub Secondary School PAC
Statement of Revenues and Expenses
For the Period to date ending: December 31, 2020

Gaming Account

Income	Grant Funds	<u>\$ 1,420.00</u>	
Income Total			\$ 1,420.00
Expenses	Bank Charges	11.70	
	Food Safe	-	
	iHub Annual	<u>380.00</u>	
Expenses Total			391.70
Net Income			<u><u>\$ 1,028.30</u></u>

Operating Account

Income	Donations	\$ -	
	Grad reimbursement	<u>-</u>	
Income Total			\$ -
Expenses	Bank Charges	<u>11.70</u>	
Expenses Total			<u>11.70</u>
Net Income			<u><u>-\$ 11.70</u></u>

Total net income		<u><u>1,016.60</u></u>
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**Inquiry Hub Parent Advisory Council
General Meeting - AGENDA
February 23, 2021 7:00 pm
Online Zoom Meeting**

		Minutes
7:00	<u>Call to Order & Welcome</u> <ul style="list-style-type: none">• Welcome• Adopt minutes from January meeting• Additions to agenda	5
7:05	<u>Reports</u> <ul style="list-style-type: none">• Treasurer<ul style="list-style-type: none">• Financials• Gaming Funds• DPAC Report• Principal	30
7:35	<u>Old Business</u> <ul style="list-style-type: none">• Grade 12 hoodies• Food Safe	5
7:45	<u>New Business</u> <ul style="list-style-type: none">• Fundraising Opportunities<ul style="list-style-type: none">• Tru Earth - contactless online fundraiser• FlipGive - contactless online fundraiser	
	<u>Next Meeting Date</u> <ul style="list-style-type: none">• April 20, 2021 at 7:00pm	

Adjourn

Current PAC Executive:

Chair – Tammy Craik

Treasurer – Lyle Dunn

Secretary – Rebecca Que

DPAC Rep – Lena Mayzel

ihubpac@gmail.com

parents.inquiryhub.org

Inquiry Hub PAC Meeting Minutes

Feb 23, 2021 at 7:00 pm (zoom meeting)

Minutes by: Tammy

Attending: Lyle Dunn (student grade 9) , Tammy Craik (student grade 10), Lena Mayzel (student Grade 9), Leah Hamer (student grade 9), Susan Doucette, Moira Berg, Corinne

Principal: Dave Truss

	Agenda Item	Action Needed
1	Call to Order: 7:05pm <ul style="list-style-type: none">• Introductions and Thank you• Approval of Minutes from January 19, 2021 (Motion by Lyle, seconded by Moira. Approved)• No additions to agenda	
2	Reports	
a	Treasurer's Report: Lyle Dunn <ul style="list-style-type: none">• See attached financial documents• No new transactions.• We must spend some of the gaming funds by the end of the year. This usually goes toward grad. We will also see about getting benches. We are hoping to get FoodSafe for 38 students. Given the current prices it may be beyond our budget.	Mr. Truss is still waiting on a quote for benches
b	DPAC Report: Lena Mayzel <ul style="list-style-type: none">• Racial Equity Challenge: Mar 1 will be the start of the 21 day Racial Equity Habit Building Challenge. For more information visit their Facebook page https://www.facebook.com/groups/158235196064201• Online Safety: With parents and teens online it is important to have proper guidelines. On Feb 25 the Coquitlam RCMP are offering a webinar on "Breaking down Online Exploitation of Youth". For more information or to register visit ow.ly/ZmTs50DC0J2.	Lena will see if she can find more resources for online safety. Mr. Truss will see if he can find additional resources but has difficulty finding Canadian-based programs
c	Principal's Report: Dave Truss <ul style="list-style-type: none">• September Intake: So far, 29 of 30 students have confirmed a spot in September. We have a waitlist as well. This will be the largest group at Inquiry Hub. If the numbers continue to increase there will have to be a revised intake process as the 45-60 minutes interviews are not feasible.• Inquiry Hub Culture: The grade 9 students haven't been exposed yet to the true culture of Inquiry Hub. We are	

	<p>hoping that next year we will have the opportunity (and challenge) of integrating students and getting back to the roots of Inquiry Hub.</p> <ul style="list-style-type: none"> ● Funds: We have a few areas that require funding: <ol style="list-style-type: none"> 1. FoodSafe: There are 38 students who would like to take FoodSafe. In the past it was a \$40/student cost to have an instructor at the school. This year that is not an option. It is \$119/student for the online training. We are hoping to find an alternative solution. 2. Courtyard: Mr. Truss is still waiting on the quote to have benches and to beautify the courtyard. This could be an expensive project. We will hopefully have some numbers this year. 3. Murals: Last meeting PAC voted to support the cost of paint materials up to \$884.53. However, the head painter at the school district was excited about the student project and in the end the District covered the entire cost! Therefore, the PAC money can go into the courtyard. ● Grad: Last year, Inquiry Hub had permission to allow parents to attend the small graduation ceremony in the gym. However, due to new language in the guidelines, this year parents will not be allowed to be an audience. We can still be flexible but we must stay within the specified guidelines by the Ministry of Health. ● Covid Update: New guidelines were provided yesterday. The staff is still reviewing them to see what has changed. Mr. Truss would like to thank the parents and students for doing their part in keeping Covid-19 out of the schools. The guidelines are in place to stop the spread of the virus if it enters the school. 	<p>Mr. Truss will inquire about discounts for FoodSafe through Open Learning. He has also emailed other principals to see what they are doing for FoodSafe Certification.</p> <p>Mr. Truss is waiting on an estimate for the courtyard.</p>
3	<p>Old Business</p> <ul style="list-style-type: none"> ● Grad Hoodies: The hoodies are coming along, the design has been finalized. They are hoping to order the hoodies soon. ● FoodSafe: It is clear that our existing budget will not cover the cost of the FoodSafe certification. It was suggested that we increase our budget to allow FoodSafe to be booked before the next PAC meeting if need be. <p>Motion: PAC to increase the FoodSafe budget to \$80/student which is a total of \$3,040.00 for 38 students. (Motion by Lyle, seconded by Moira. Approved)</p>	<p>Mr. Truss will follow up with other principals to see how they offer the course. Tammy will follow up with Alvin who provided the course in the past.</p>

4	<p>New Business</p> <ul style="list-style-type: none"> Fundraising: Two different fundraising ideas have been presented: <ol style="list-style-type: none"> Tru Earth: An online fundraiser that supports a local company. TruEarth provides environmental laundry soap along with other eco friendly products. A few parents use the products and are very happy with it. Parents also feel like this product is inline with the values of the students. TruEarth will provide a cheque in the amount raised so it does not require having to set up online banking. It was agreed to go ahead with this fundraiser and see if it works out. FlipGive: This fundraiser is more for Sport Teams. It is another online fundraiser that sells gift cards to several stores such as Superstore, BestBuy, etc. The profit margins aren't great but it is good for people who are already purchasing products or gift cards at these stores. The only concern is how we get paid. If we have to set up a PayPal account it could be difficult. More information is requested. PAC Donation: In the past, PAC has requested a donation of \$30 or \$50 if more than 1 student. This was to prevent the need to fundraise. Since we don't have many events this year that need funds, we have agreed to hold off on the PAC donation until next year. 	<p>Tammy will set up an account for PAC and publish the link on our website and in an email.</p> <p>Tammy or Lyle will look into how the money is distributed to PAC. If it is in the form of a cheque we could set up an account.</p>
5	<p>Meeting Adjourned at 8:05pm</p> <ul style="list-style-type: none"> Next Meeting: Tuesday, April 13 @ 7pm on Zoom 	

Executive Members:

Chair – Tammy Craik

Treasurer – Lyle Dunn

Secretary – Rebecca Quek

DPAC Rep – Lena Mayzel

ihubpac@gmail.com

parents.inquiryhub.org

Inquiry Hub Secondary School PAC
Statement of Revenues and Expenses

Income Sources	Category	Account	Budget 2020-2021	Actual - Jan 31, 2021
Gaming Funding		Opening Balance	\$ 1,564.70	\$ 1,564.70
	Income	Donation	-	-
		Grant Funds	1,060.00	1,420.00
	Income Total		<u>\$ 2,624.70</u>	<u>\$ 2,984.70</u>
	Expenses	Bank Charges	\$ 23.40	\$ 13.65
		Education for the students	2,000.00	-
		Parent/Student Education	250.00	-
		Technology(back up drive)	-	-
		Transportation field trip	300.00	-
		Grad	350.00	380.00
	Expenses Total		<u>\$ 2,923.40</u>	<u>\$ 393.65</u>
	Gaming Total		<u>-\$ 298.70</u>	<u>\$ 2,591.05</u>
Operating Funding	Income	Opening Balance	\$ 4,329.65	\$ 4,329.65
		Donations	500.00	-
		Pub Night	-	-
		2019 Grad reimbursememt	-	-
	Income Total		<u>\$ 4,829.65</u>	<u>\$ 4,329.65</u>
	Expenses	Arts & Cultural	\$ -	\$ -
		Bank Charges	23.40	13.65
		Spirit of Coquitlam Grant (\$884.53) -		
		Gifts & Thanks	-	-
		Pub Night	-	-
		Supplies & Misc	50.00	-
	Expenses Total		<u>\$ 73.40</u>	<u>\$ 13.65</u>
	Operating Total		<u>\$ 4,756.25</u>	<u>\$ 4,316.00</u>
	Grand Total		<u>\$ 4,457.55</u>	<u>\$ 6,907.05</u>

Spirit of Coquitlam Grant	\$	884.53
Total	\$	6,022.52

Inquiry Hub Secondary School PAC
Statement of Revenues and Expenses
For the Period to date ending: January 31, 2021

Gaming Account

Income	Grant Funds	<u>\$ 1,420.00</u>	
Income Total			\$ 1,420.00
Expenses	Bank Charges	13.65	
	Food Safe	-	
	iHub Annual	<u>380.00</u>	
Expenses Total			393.65
Net Income			<u><u>\$ 1,026.35</u></u>

Operating Account

Income	Donations	\$ -	
	Grad reimbursement	<u>-</u>	
Income Total			\$ -
Expenses	Bank Charges	<u>13.65</u>	
Expenses Total			<u>13.65</u>
Net Income			<u><u>-\$ 13.65</u></u>

Total net income		<u><u>1,012.70</u></u>
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**Inquiry Hub Parent Advisory Council
General Meeting - AGENDA
May 18, 2021 7:00 pm
Online Zoom Meeting**

		Minutes
7:00	<u>Call to Order & Welcome</u> <ul style="list-style-type: none">• Welcome• Adopt minutes from April meeting• Additions to agenda	5
7:05	<u>Reports</u> <ul style="list-style-type: none">• Treasurer<ul style="list-style-type: none">• Financials• Gaming Funds• Principal<ul style="list-style-type: none">• Hoodie Report• Grad Update• Fundraising - Tru Earth• DPAC Update	30
7:35	<u>Old Business</u> <ul style="list-style-type: none">• Courtyard Update	5
7:45	<u>New Business</u> <ul style="list-style-type: none">• Charity Fundraiser Presentation (students)• Council Elections next month	
	<u>Next Meeting Date</u> <ul style="list-style-type: none">• AGM June 15, 2021 at 7:00pm	

Adjourn

Current PAC Executive:

Chair – Tammy Craik

Treasurer – Lyle Dunn

Secretary – Rebecca Que

DPAC Rep – Lena Mayzel

ihubpac@gmail.com

parents.inquiryhub.org

Inquiry Hub PAC Meeting Minutes

Apr 13, 2021 at 7:00 pm (zoom meeting)

Minutes by: Tammy

Attending: Lyle Dunn (student grade 9) , Tammy Craik (student grade 10), Leah Hamer (student grade 9), Peter Cech (student grade 12), Susan Doucette (student grade 10)

Principal: Dave Truss

	Agenda Item	Action Needed
1	Call to Order: 7:04pm <ul style="list-style-type: none">• Introductions and Thank you• Approval of Minutes from February 2021 (Motion by Lyle, seconded by Peter. Approved)• No additions to agenda	
2	Reports	
a	Treasurer's Report: Lyle Dunn <ul style="list-style-type: none">• See attached financial documents• New transactions:<ul style="list-style-type: none">○ Expenses: \$1,360 Food Safe○ Income: \$20 PAC donation• The Gaming Funds that expire this year were used up on Student Education. We will also be putting some of this year's Gaming Funds toward the Grad Ceremony. The amount needed is unknown at this time.• Spirit Grant of \$884.53 will go toward the courtyard. The project is now active. If more funds are required we will need to vote at the next PAC meeting to approve the added expenditure.	Mr. Truss will get us a final quote/invoice for the courtyard.
b	Principal's Report: Dave Truss <ul style="list-style-type: none">• COVID-19: Adaptation to the new regulations of wearing a mask all day during school hours has been good, with the exception of grade 10s who still need to be reminded. They are a close group and are working toward being more aware. This 3rd wave of the virus is more easily transmitted. Students are doing their part aswell as parents for monitoring students and making responsible decisions with regards to staying home when feeling ill. Windows are being opened every day in the classrooms to allow fresh air and ventilation. Thank you to everyone for doing their part and staying safe.• Grad Ceremony: The date has been pushed back to June 24. Last year we had a small ceremony where the parents were	

	<p>able to be in the room. We were 1 of 3 schools small enough to allow parents in the building. Due to current guidelines in place we cannot at this time plan a similar event. We are hoping that the guidelines will be lifted a bit by June to allow a similar set up. We are hoping for the best. The Grade 10 and 11 students will be managing the virtual production.</p> <ul style="list-style-type: none"> ● Report Cards: Will be sent home next week. ● Inquiry Hub Culture: The culture of Inquiry Hub has always been about co-mingling and not being restricted by grade levels. With the disruption of Covid, our grade 9 and 10 students haven't really experienced the true Inquiry Hub Culture. Hopefully in September we will be able to start rebuilding the culture of the school. It may have to be virtual but it is an area that will have to be addressed regardless of the situation. ● Questions: <i>Will the school be able to handle the 30 grade 9s next year?</i> Yes, the main room will be cleared out to expand the space and make room. The goal is to have 30 students in every class. It is a bit tight with Social Distancing in place but still doable. As we get through this pandemic it will become easier. <i>What funds will be needed for Grad?</i> We do not know at this time. By May we will have a better idea. The planning has been postponed in hopes of more relaxed guidelines that will allow parents to be in the school. 	
c	<p>Fundraising Report: Susan Doucette</p> <ul style="list-style-type: none"> ● Tru Earth: We haven't had too much success so far. We have had about 6 orders and have made \$60 so far. We need to spread the word on social media and ask families to share the information. The Tru Earth account will be set up so funds are automatically deposited into the PAC bank account. 	Tammy will send an email reminding parents about the fundraiser.
b	<p>DPAC Report: Tammy Craik</p> <ul style="list-style-type: none"> ● Bike to Work : Secondary schools may take part in this free event from May 31-June 4. https://bikehub.ca/bike-events/bike-to-work-week ● Youth Empowering Youth: This is not from DPAC but it seems to follow the themes covered by DPAC. https://lowentropy.org/programs/youth-empowering-youth/ 	

3	<p>Old Business</p> <ul style="list-style-type: none"> ● FoodSafe: We were able to work with Alvin from The Salvation Army Belkin House. He provided the training in the past and is an excellent speaker. He was able to provide a virtual course within our budget with the help of our teacher, Ms. Yu. Thank you so much to everyone who made this possible. The students all completed their certification before Spring Break and should receive their certificates within the next month. ● Grad Hoodies: Due to certain circumstances, the student who was heading this project has not been able to work on it. Mr. Truss will step in and help get this organized. 	Mr. Truss will take the lead on this project.
4	<p>New Business</p> <p>1. None.</p>	
5	<p>Meeting Adjourned at 7:53pm (Motion by Lyle, seconded by Leah. Approved)</p> <ul style="list-style-type: none"> ● Next Meeting: Tuesday, May 18 @ 7pm on Zoom ● AGM: June 15, 2021 	

Executive Members:

Chair – Tammy Craik
Treasurer – Lyle Dunn
Secretary – Rebecca Quek
DPAC Rep – Lena Mayzel

ihubpac@gmail.com
parents.inquiryhub.org

Inquiry Hub Secondary School PAC
Statement of Revenues and Expenses
For the Period to date ending: April 30, 2021

Gaming Account

Income	Grant Funds	<u>\$ 1,420.00</u>	
Income Total			\$ 1,420.00
Expenses	Bank Charges	19.50	
	Food Safe	1,360.00	
	iHub Annual	<u>380.00</u>	
Expenses Total			1,759.50
Net Income			<u><u>-\$ 339.50</u></u>

Operating Account

Income	Donations	\$ 20.00	
	Grad reimbursement	<u>-</u>	
Income Total			\$ 20.00
Expenses	Bank Charges	<u>19.50</u>	
Expenses Total			<u>19.50</u>
Net Income			<u><u>\$ 0.50</u></u>

Total net income		<u><u>- 339.00</u></u>
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Inquiry Hub PAC Meeting Minutes

May 18, 2021 at 7:00 pm (zoom meeting)


Minutes by: Tammy Craik

Attending: Tammy Craik (student grade 10), Peter Cech (student grade 12), Leah Hamer (student grade 9), Susan Doucette (student grade 10), Lyle Dunn (student grade 9), Rebecca Quek (students grades 9 & 12), Debbie Brown, Lena Mayzel

Students: Senn Gelinas, Olwyn Stowe, Joshua and Matthew Quek

Principal: Dave Truss

	Agenda Item	Action Needed
1	Call to Order: 7:05pm <ul style="list-style-type: none">Welcome and Thank youApproval of Minutes from April 2021 (Motion by Susan, seconded by Peter. Approved)No additions to agenda	
2	Special Presentation by Senn Gelinas (grade 12 student) <ul style="list-style-type: none">Charity Fundraising Idea to help others deal with Covid.Goal: raise a minimum of \$300 over the course of 2 weeks (May 24th - June 4th)Plan: Do a sale and a raffle<ul style="list-style-type: none">sell hand-painted plant pots (done by students) for \$5 each (and for an extra dollar you can add a planted flower seed)COVID-19 themed raffle (for both parents and students) filled with goodies including chocolate, a family pack of masks, toilet paper, and a \$20 Starbucks gift card!Proceeds: All profits will go to charity of choice which is Direct Relief. For more information on this organization visit https://www.directrelief.org/place/india/.How can PAC Help? Asking PAC to spread the word to families in the school of this fundraiserQuestions: How can we donate?<ul style="list-style-type: none">Mr. Truss will be sending more information on the logistics of getting payment to the school and picking up plant pots and prizes..One option will be to add it to the cost of the hoodie.Parents also have the option of making a cash donation if they do not want a plant pot or raffle.	Mr. Truss will send an email to parents with information on payment and pickup procedures. Senn will email Tammy the presentation and a message to parents. Tammy will post on the website and send an email to families with the presentation so parents know more about why the students are raising money.

3	<p>Hoodie Update by Joshua Quek (grade 12 student)</p> <ul style="list-style-type: none"> Hoodies have been designed and will hopefully be ordered next week. Option to consider: Parent Hoodies. Would parents be interested? Cost would depend on the number we order. <div data-bbox="375 432 997 768">  </div>	<p>Tammy will send an email asking parents if they are interested in ordering an Inquiry Hub Parent Hoodie.</p>
4	Reports	
a	<p>Principal's Report: Dave Truss</p> <ul style="list-style-type: none"> Grad Ceremony: Guidelines recently changed to allow us to do the same idea we did last year. With the small number of grads, they will be able to each come at a scheduled time and parents and family members can attend. A video will be prepared and shared with the rest of the school the following week. Annual video will be Monday, June 28. Courtyard Update: Garden path is mostly done. Waiting to put the trim up without disturbing a resident skunk. Once the skunk is dealt with the final details will be complete. Estimate of \$300 was used for the path. End of School: Last day is officially Tuesday, June 29. However, most students will complete the curriculum by June 25. There is no need for students to attend the final 2 days if they have finished all of their course work. The school will be open and a few students may need to use that extra time to complete assignments. Staff Changes: <ul style="list-style-type: none"> Mrs. Vanhulsen: We are sad to say goodbye to our Student Services teacher. She is a huge asset at Inquiry Hub and will be greatly missed. Mr. Cornwall teaches Math 9-12, Peer Tutoring, PE, and Physics. He is a phenomenal teacher and he should be returning next year unless something changes. He is responsible for most of the Math videos at Inquiry Hub. Parent Teacher communication has been a bit lacking. The staff will work on strategies for better communication channels for next year. 	

	<ul style="list-style-type: none"> ● Grade 9 Feedback <ul style="list-style-type: none"> ○ Grade 9s have left lots of positive feedback about their experiences at Inquiry Hub. Even though they haven't experienced the true culture they have still enjoyed the structure of courses, small groups, and close friendships. ○ Leah commented that her daughter in grade 9 enjoys iHub and doesn't know what she is missing so for her it isn't as much of an issue ○ Senna (grade 12) misses the culture and inquired about allowing the grade 11/12 students to be able to watch the grade 9/10 Inquiry videos. She also suggested setting up group Teams or Discord Chats where all students can join on free blocks. ● Questions: <i>Will the school be switching to online report cards?</i> Yes, if not for June it will be by the November cards. MyEd is not a very user-friendly program for the teachers or parents but it can be very useful. The teachers will try to start using it before we go live so there will be information in the system. In other schools that have rolled out the online report cards it was not well implemented nor was it well received. However, this is most likely due to the difficulty for teachers to enter information into the system. It is not intuitive for teachers or parents to use. The school will continue to send home paper report cards but will also try to use the My Ed system for more than just report cards. 	
b	Fundraising Report: Susan Doucette <ul style="list-style-type: none"> ● Tru Earth: We have earned about \$100 so far. We are not sure whether the money has been deposited into the bank account yet but if not it will be soon. The fundraising page will stay open so families are welcome to place orders throughout the summer. There is no end date. 	
c	DPAC Report: Lena Mayzel <ul style="list-style-type: none"> ● Future Jobs in Trade: The focus was on jobs relating to the trades and opportunities within SD43 for students. Several presenters discussed options available to students, including opportunities for women to enter the trades. <ul style="list-style-type: none"> ○ https://www.sd43.bc.ca/CareerPrograms ○ Trades Newsletter - PDF 	

	<ul style="list-style-type: none"> ● Student Video Content: Mr. Truss shared this opportunity with students on may 11. Students can participate on their own but it will not be a school wide project. 	
d	<p>Treasurer's Report: Lyle Dunn</p> <ul style="list-style-type: none"> ● See attached financial documents ● New transactions: <ul style="list-style-type: none"> ○ Only Bank Fees this month ● We are expecting a deposit for the Tru Earth Fundraiser. ● Spirit Grant of \$884.53. Received a quote of \$300 to allocate to the work done in the courtyard. This will bring the remaining balance down to \$584.53. 	
5	<p>Old Business</p> <ul style="list-style-type: none"> ● FoodSafe: The students all received their certificates. A copy of each certificate was taken and placed in each student's file. ● Grad Donations: Mr. Truss has asked if any parents have connections to swag that can be used for the Grad gift bags. The school is looking for things from the community to be donated. 	<p>Parents: If anyone is able to donate please contact Dave Truss.</p>
6	No New Business	
7	<p>Meeting Adjourned at 8:12pm</p> <ul style="list-style-type: none"> ● Next Meeting: AGM Tuesday, June 15 @ 7pm on Zoom ● Elections will take place for Executive positions 	

Executive Members:

Chair – Tammy Craik

Treasurer – Lyle Dunn

Secretary – Rebecca Quek

DPAC Rep – Lena Mayzel

ihubpac@gmail.com

parents.inquiryhub.org

Inquiry Hub Secondary School PAC
Statement of Revenues and Expenses

Income Sources	Category	Account	Budget 2020-2021	Actual - April 30
Gaming Funding		Opening Balance	\$ 1,564.70	\$ 1,564.70
	Income	Donation	-	-
		Grant Funds	1,060.00	1,420.00
	Income Total		<u>\$ 2,624.70</u>	<u>\$ 2,984.70</u>
	Expenses	Bank Charges	\$ 23.40	\$ 19.50
		Education for the students	2,000.00	1,360.00
		Parent/Student Education	250.00	-
		Technology(back up drive)	-	-
		Transportation field trip	300.00	-
		Grad	350.00	380.00
	Expenses Total		<u>\$ 2,923.40</u>	<u>\$ 1,759.50</u>
	Gaming Total		<u>-\$ 298.70</u>	<u>\$ 1,225.20</u>
Operating Funding	Income	Opening Balance	\$ 4,329.65	\$ 4,329.65
		Donations	500.00	20.00
		Pub Night	-	-
		2019 Grad reimbursement	-	-
	Income Total		<u>\$ 4,829.65</u>	<u>\$ 4,349.65</u>
	Expenses	Arts & Cultural	\$ -	\$ -
		Bank Charges	23.40	19.50
		Spirit of Coquitlam Grant (\$884.53) -		
		Gifts & Thanks	-	-
		Pub Night	-	-
		Supplies & Misc	50.00	-
	Expenses Total		<u>\$ 73.40</u>	<u>\$ 19.50</u>
	Operating Total		<u>\$ 4,756.25</u>	<u>\$ 4,330.15</u>
	Grand Total		<u>\$ 4,457.55</u>	<u>\$ 5,555.35</u>

Spirit of Coquitlam Grant	\$	884.53
Total	\$	4,670.82

Inquiry Hub Secondary School PAC
Statement of Revenues and Expenses
For the Period to date ending April 30, 2021

Account	Category	Account	31-Jul-20	31-Aug-20	30-Sep-20	31-Oct-20	30-Nov-20	31-Dec-20	31-Jan-21	28-Feb-21	31-Mar-21	30-Apr-21	31-May-21	30-Jun-21	P&L to date
Gaming		Opening Balance	\$ 1,564.70	\$ 1,562.75	\$ 1,560.80	\$ 1,178.85	\$ 2,596.90	\$ 2,594.95	\$ 2,593.00	\$ 2,591.05	\$ 2,589.10	\$ 1,227.15	\$ 1,225.20	\$ 1,225.20	
	Income	Donation	-	-	-	-	-	-	-	-	-				-
		Grant Funds	-	-		1,420.00	-	-	-	-	-				1,420.00
	Income Total		\$ 1,564.70	\$ 1,562.75	\$ 1,560.80	\$ 2,598.85	\$ 2,596.90	\$ 2,594.95	\$ 2,593.00	\$ 2,591.05	\$ 2,589.10	\$ 1,227.15	\$ 1,225.20	\$ 1,225.20	\$ 1,420.00
	Expenses	Bank Charges	\$ 1.95	\$ 1.95	\$ 1.95	\$ 1.95	\$ 1.95	\$ 1.95	\$ 1.95	\$ 1.95	\$ 1.95	\$ 1.95			\$ 19.50
		iHub Annual Expense		-	380.00										380.00
		Food Safe Level 1									1,360.00				1,360.00
		Expenses Total	1.95	1.95	381.95	1.95	1.95	1.95	1.95	1.95	1,361.95	1.95	-	-	1,759.50
	Gaming Total		\$ 1,562.75	\$ 1,560.80	\$ 1,178.85	\$ 2,596.90	\$ 2,594.95	\$ 2,593.00	\$ 2,591.05	\$ 2,589.10	\$ 1,227.15	\$ 1,225.20	\$ 1,225.20	\$ 1,225.20	-\$ 339.50
		Ending Balance													

2019 Grant to expire 2022

Grant usage balance	2016	2017	2018	2019
Opening balance	557.50	48.17	1,288.17	1,108.10
2016 Grant to be used by 2019	557.50			
2017 Grant to be used by October 2020		1,240.00		
2017-2018 bank charges -	23.40	-	23.40	- 19.50
2018 iHub Annual expense -	485.93			
2018 Grant to be used by October 2021			1,176.00	1,380.00
2019 iHub Annual expense		-	177.67	
Food Safe Level 1		-	1,155.00	
2020 iHub Annual expense				-
Closing balance	48.17	1,288.17	1,108.10	2,468.60

Grant Balance June 2020

\$ 1,225.20

-\$ 1,380.00 Grant Sept 2019

-\$ 1,176.00 Grant Sept 2018

-\$ 1,330.80 Current balance for two years gaming funds need to be fully used by the third year after received

Account	Category	Account	31-Jul-20	31-Aug-20	30-Sep-20	31-Oct-20	30-Nov-20	31-Dec-20	31-Jan-21	28-Feb-21	31-Mar-21	30-Apr-21	31-May-21	30-Jun-21	P&L to date
Operating	Income	Opening Balance	\$ 4,329.65	\$ 4,327.70	\$ 4,325.75	\$ 4,323.80	\$ 4,321.85	\$ 4,319.90	\$ 4,317.95	\$ 4,316.00	\$ 4,314.05	\$ 4,332.10	\$ 4,330.15	\$ 4,330.15	
		Donations	-	-	-	-	-	-	-	-	20.00				20.00
		Grad reimbursement	-	-	-	-	-	-	-	-	-	-			-
	Income Total		4,329.65	4,327.70	4,325.75	4,323.80	4,321.85	4,319.90	4,317.95	4,316.00	4,334.05	4,332.10	4,330.15	4,330.15	20.00
	Expenses	Arts & Cultural	-	-	-	-	-	-	-	-	-	-			-
		Bank Charges	1.95	1.95	1.95	1.95	1.95	1.95	1.95	1.95	1.95	\$ 1.95			19.50
	Expenses Total		1.95	1.95	1.95	1.95	1.95	1.95	1.95	1.95	1.95	1.95	-	-	19.50
	Balance		4,327.70	4,325.75	4,323.80	4,321.85	4,319.90	4,317.95	4,316.00	4,314.05	4,332.10	4,330.15	4,330.15	4,330.15	0.50
	Operating Total		\$ 4,327.70	\$ 4,325.75	\$ 4,323.80	\$ 4,321.85	\$ 4,319.90	\$ 4,317.95	\$ 4,316.00	\$ 4,314.05	\$ 4,332.10	\$ 4,330.15	\$ 4,330.15	\$ 4,330.15	
	Total of both accounts		5,890.45	5,886.55	5,502.65	6,918.75	6,914.85	6,910.95	6,907.05	6,903.15	5,559.25	5,555.35	5,555.35	5,555.35	

COVID-19 RELIEF FUNDRAISER

Olwyn, Senn, Sophia, & Elyse

A photograph of a large crowd of people, mostly women, wearing light blue surgical face masks. They are looking in various directions, some towards the camera. The image has a dark, semi-transparent overlay. A solid teal rectangular box is positioned in the center, containing white text.

Human beings need our help...

India – Right Now

Not enough equipment including
oxygen, PPE kits, and medical beds

People suffocating to death in the
streets

More and more children are falling ill



OUR GOAL

- Raise **minimum \$300** for COVID relief in India over 2 weeks (May 24th – June 4th)

ALL profits go to charity of choice → *Direct Relief*



Direct Relief

3rd largest charity in the USA

Works in the U.S. and internationally to equip doctors and nurses with life-saving medical resources to care for the world's most vulnerable people.

Have donated over \$455 million for medical aid

Link: <https://www.directrelief.org/place/india/>



“Because Direct Relief is able to cover its modest fundraising expenses, zero percent of donated funds go to the organization’s fundraising activities.”




INDIA AID TRACKER


Unaudited totals since Jan. 1, 2010

UPDATED 5 AM TODAY

\$255,678,435

IN MEDICAL AID 

1,133,384

POUNDS OF MEDICINE AND SUPPLIES 

60,100,754

DOSES OF MEDICINE 

802

DELIVERIES 

55

HEALTHCARE PROVIDERS
SUPPORTED 

Plan to Accomplish

- From **May 24th to June 4th** we sell hand-painted clay plant pots (by artists at school)
 - Charging \$5 per pot
 - For an extra dollar you can add a planted flower seed
- Hold a **Covid-19 themed raffle** including:
 - \$20 Starbucks gift card
 - Hand sanitizer
 - Family pack of masks
 - Chocolate!
 - IHub merch

THANK YOU!

**Inquiry Hub Parent Advisory Council
Annual General Meeting - AGENDA
June 15, 2021 7:00 pm
Online Zoom Meeting**

		Minutes
7:00	<u>Call to Order & Welcome</u> <ul style="list-style-type: none">• Welcome & Introductions• Adopt minutes from May meeting• Additions to agenda	5
7:05	<u>Reports</u> <ul style="list-style-type: none">• Treasurer<ul style="list-style-type: none">• Financials• Gaming Funds• Principal• DPAC	30
7:35	<u>Old Business</u> <ul style="list-style-type: none">• Grad Update	5
7:45	<u>New Business</u> <ul style="list-style-type: none">• Council Elections<ul style="list-style-type: none">• Chair• Treasurer• Secretary• DPAC Rep	
	<u>Next Meeting Date</u> <ul style="list-style-type: none">• TBD	

Adjourn

Current PAC Executive:

Chair – Tammy Craik

Treasurer – Lyle Dunn

Secretary – Rebecca Que

DPAC Rep – Lena Mayzel

ihubpac@gmail.com

parents.inquiryhub.org

Inquiry Hub PAC Meeting Minutes

June 15, 2021 at 7:00 pm (zoom meeting)

Minutes by: Tammy Craik

Attending: Tammy Craik (Chair), Lyle Dunn (Treasurer), Leah Hamer, Susan Doucette, Debbie Brown, Amber Tarling, Andrew Shaw, Deborah James, Javier Blanc, Jennifer Sing, Julie, Michele, Moira, Noelene Ahern, Shelley Frick, Victoria

Principal: Dave Truss

	Agenda Item	Action Needed
1	Call to Order: 7:00pm <ul style="list-style-type: none">• Welcome and Thank you• Introductions• Approval of Minutes from May 2021 (Motion by Susan, seconded by Moira. Approved)• Additions to agenda: No DPAC Report	
2	Reports	
a	Treasurer's Report: Lyle Dunn <ul style="list-style-type: none">• See attached financial documents• New transactions:<ul style="list-style-type: none">◦ Only Bank Fees this month• Expenses: FoodSafe, Grad, Bank Fees• Revenue: Gaming Grant, Tru Earth<ul style="list-style-type: none">◦ Tru Earth fund have been deposited but are not on May bank statement.• Look at gaining online view-only access to account.• Gaming Grant Renewal Deadline: June 30• Gaming Grant Report: Deadline Sep 1	Lyle will sign papers at bank to allow us to view transactions online. Lyle will apply for Gaming Grant Renewal and submit the Gaming Report before September.
a	Principal's Report: Dave Truss <ul style="list-style-type: none">• Lemonade Year: Unlike other high schools, students got to spend the entire year in class due to the small size of the school. Students had the option to attend classes remotely and were still able to work within the system. We had no covid calls or quarantines. Overall, it was a safe and successful year with lots of positives.• Grad (Jun 24): Grads will celebrate individually and their family members will be able to attend. There will be photos, a quick video interview, and they will receive some swag. All grads will be scheduled between 2:00-5:30. Videos will be shared at the iHub Annual.• iHub Annual (Jun 28): Time is not confirmed but an email invitation will go out shortly. Annual is special event at iHub	

	<p>where all community members are invited to attend the grad ceremony, awards, and celebration virtually.</p> <ul style="list-style-type: none"> ● Last few days: Last few days will become optional to students who HAVE completed all of their work. This allows teachers to focus their time with students who need support. Parents can email and talk to teachers if they are not sure if everything has been completed. ● Upgrades: The building has undergone lots of upgrades in the recent years. Last summer the carpets and floors were replaced, along with a partial new roof. This Spring a new walkway and deck was built in the courtyard. This summer the entire roof will be replaced along with new desks for grade 9s, a new TV, and Apple computers for editing video. ● Staffing changes for September 2021: <ul style="list-style-type: none"> ○ We are sorry to see Mrs. Vanhulsen and Mme Yu leaving us next year. Mr. Cornwall was laid off as part of the district hiring process, but we are fairly certain we will get him back in the August recall process. ○ We are excited to have Mrs. Bauder join us in Mrs. Vanhulsen's position. Mrs. Bauder has student services experience, and comes to us after 5 years as a district technology and pedagogy support teacher. We won't know who is replacing Mme Yu until August. ○ Ms. Gulamhussein is returning as our counsellor after maternity leave, and although we will miss Ms. Reichgeld, we are excited to have Gulamhussein back and in the building 4 days a week instead of 3 days a week, which is what we have had until now. ● Expectations for September: Hoping for business as usual with regular scheduling. If we have restrictions we only have 3 cohorts so we are prepared for that aswell. It worked well this year and students were able to attend classes daily. It might be the same so we are prepared for separate cohorts but hoping to combine our community and see more intermingling. ● Thank yous: <ul style="list-style-type: none"> ○ PAC for support in funding some of the programs. The Coquitlam grant money helped cover courtyard upgrades. Gaming Grant funded the FoodSafe Certification which we do every second year. We might look at other training such as First Aid. This was not possible this year with COVID restrictions ○ Students for being so positive, resilient, and creative. There were very few disciplinary issues this year. Students mostly visit the principal to inquire about and share ideas. ○ Staff for constantly learning and working to improve the iHub community. What is our community all about? What do we want for our students? The focus is on the process. 	<p>Dave will send an email with an invitation to the iHub Annual.</p>
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- Teachers have a learning community.



- Schedule was shared with students, but not parents,
- Will send invite to annual and schedule update.
- Questions:**
Was the end of school schedule shared with students?
 Yes, but not with parents yet. An email will go out to parents shortly with the schedule.

In other schools that have rolled out the online report cards it was not well implemented nor was it well received. However, this is most likely due to the difficulty for teachers to enter information into the system. It is not intuitive for teachers or parents to use. The school will continue to send home paper report cards but will also try to use the My Ed system for more than just report cards.

Dave will send an email with schedule of last week.

5 Old Business

- Hoodies:** 47 were ordered. Hopefully they will arrive by next Thursday, leaving a 4 day pick up window. Next year they hope to get the hoodies ordered much earlier in the school year.
- Grad:** Last year PAC paid for the stoles. This year they are being donated from Pinetree. PAC has a budget of \$350 to donate to the grads. It is still to be determined where that money will be spent but it will go toward the grads.

Dave will send an email when hoodies are ready to be picked up.

Dave will send invoices to Tammy and Lyle. A cheque will be provided to the school before June 26.

6	<p>New Business</p> <ul style="list-style-type: none"> • Nominations for the 2021/22 Executive Members: <ul style="list-style-type: none"> ○ Chair: Tammy Craik ○ Treasurer: Lyle Dunn ○ Secretary: Jen Sing ○ DPAC: Lena Mayzel <p>Motion: by Moira, seconded by Susan. Carried.</p> <ul style="list-style-type: none"> • Questions: <ul style="list-style-type: none"> ○ Will PAC Meeting be virtual next year? Yes, the first meeting will be virtual. Hopefully the remainder of the meetings will be held in person at the school. Equipment is available to also invite members virtually to allow options for everyone to attend. Can set up equipment to allow virtual for anyone who can't attend. ○ Could meetings please be held on Mondays? Yes. • Thank you to everyone who attended. Have a great summer and we look forward to seeing you all in September. 	
7	<p>Meeting Adjourned at 8:02pm</p> <ul style="list-style-type: none"> • Next Meeting: Monday, September 13 @ 7pm on Zoom 	

Executive Members:

Chair – Tammy Craik

Treasurer – Lyle Dunn

Secretary – Jennifer Sing

DPAC Rep – Lena Mayzel

ihubpac@gmail.com

parents.inquiryhub.org

Inquiry Hub Secondary School PAC
Statement of Revenues and Expenses
For the Period July 1, 2019 - June 30, 2020

Income Sources	Category	Account	Budget 2019-2020	Actual Apr 30
Gaming Funding	Income	Opening Balance	\$ 1,285.77	\$ 1,285.77
		Donation	-	-
		Grant Funds	1,060.00	1,380.00
	Income Total		<u>\$ 2,345.77</u>	<u>\$ 2,665.77</u>
	Expenses	Bank Charges	\$ 23.40	\$ 21.45
		Education for the students	1,025.00	-
		Parent/Student Education	250.00	-
		Technology(back up drive)	-	-
		Transportation field trip	300.00	-
		Grad	350.00	177.67
	Expenses Total		<u>\$ 1,948.40</u>	<u>\$ 199.12</u>
	Gaming Total		<u>\$ 397.37</u>	<u>\$ 2,466.65</u>
Operating Funding	Income	Opening Balance	\$ 3,373.05	\$ 3,373.05
		Donations	500.00	980.00
		Pub Night	-	-
		2019 Grad reimbursememt	-	-
	Income Total		<u>\$ 3,873.05</u>	<u>\$ 4,353.05</u>
	Expenses	Arts & Cultural	\$ -	\$ -
		Bank Charges	23.40	21.45
		Spirit of Coquitlam Grant (\$884.53) - to be returned	884.53	884.53
		Gifts & Thanks	-	-
		Pub Night	-	-
		Supplies & Misc	50.00	-
	Expenses Total		<u>\$ 957.93</u>	<u>\$ 905.98</u>
	Operating Total		<u>\$ 2,915.12</u>	<u>\$ 3,447.07</u>
	Grand Total		<u>\$ 3,312.49</u>	<u>\$ 5,913.72</u>

Inquiry Hub Secondary School PAC
Statement of Revenues and Expenses
For the Period to date ending August 31, 2019

Gaming Account

Income	Grant Funds	<u>\$ 1,380.00</u>	
Income Total			\$ 1,380.00
Expenses	Bank Charges	21.45	
	Food Safe	-	
	iHub Annual	<u>177.67</u>	
Expenses Total			199.12
Net Income			<u><u>\$ 1,180.88</u></u>

Operating Account

Income	Donations	\$ 980.00	
	Grad reimbursement	<u>-</u>	
Income Total			\$ 980.00
Expenses	Bank Charges	<u>21.45</u>	
Expenses Total			<u>21.45</u>
Net Income			<u><u>\$ 958.55</u></u>

Total net income		<u><u>2,139.43</u></u>
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Inquiry Hub Secondary School PAC
Statement of Revenues and Expenses
For the Period to date ending June 30, 2020

Account	Category	Account	31-Jul-19	31-Aug-19	30-Sep-19	31-Oct-19	30-Nov-19	31-Dec-19	31-Jan-20	29-Feb-20	31-Mar-20	30-Apr-20	31-May-20	30-Jun-20	P&L to date
Gaming	Income	Opening Balance	\$ 1,285.77	\$ 1,106.15	\$ 1,104.20	\$ 2,482.25	\$ 2,480.30	\$ 2,478.35	\$ 2,476.40	\$ 2,474.45	\$ 2,472.50	\$ 2,470.55	\$ 2,468.60	\$ 2,466.65	-
		Donation	-	-	-	-	-	-	-	-	-	-	-	-	-
		Grant Funds	-	-	1,380.00	-	-	-	-	-	-	-	-	-	1,380.00
	Income Total		\$ 1,285.77	\$ 1,106.15	\$ 2,484.20	\$ 2,482.25	\$ 2,480.30	\$ 2,478.35	\$ 2,476.40	\$ 2,474.45	\$ 2,472.50	\$ 2,470.55	\$ 2,468.60	\$ 2,466.65	\$ 1,380.00
	Expenses	Bank Charges	\$ 1.95	\$ 1.95	\$ 1.95	\$ 1.95	\$ 1.95	\$ 1.95	\$ 1.95	\$ 1.95	\$ 1.95	\$ 1.95	\$ 1.95		\$ 21.45
		iHub Annual Expense	177.67	-	-	-	-	-	-	-	-	-	-	-	177.67
		Food Safe Level 1													-
	Expenses Total		179.62	1.95	1.95	1.95	1.95	1.95	1.95	1.95	1.95	1.95	1.95	-	199.12
	Gaming Total		\$ 1,106.15	\$ 1,104.20	\$ 2,482.25	\$ 2,480.30	\$ 2,478.35	\$ 2,476.40	\$ 2,474.45	\$ 2,472.50	\$ 2,470.55	\$ 2,468.60	\$ 2,466.65	\$ 2,466.65	\$ 1,180.88
	Ending Balance														

2018 Grant to expire 2021

Grant usage balance	2016	2017	2018	2019
Opening balance	557.50	48.17	1,288.17	1,112.00
2016 Grant to be used by 2019	557.50			
2017 Grant to be used by October 2020		1,240.00		
2017-2018 bank charges -	23.40		19.50	21.45
2018 iHub Annual expense -	485.93			
2018 Grant to be used by October 2021			1,176.00	1,380.00
2019 iHub Annual expence			- 177.67	
Food Safe Level 1			- 1,155.00	
Closing balance	48.17	1,288.17	1,112.00	2,470.55

Grant Balance April 2020

\$ 2,468.60

-\$ 1,380.00 Grant Sept 2019

-\$ 1,176.00 Grant Sept 2018

-\$ 87.40

Current balance for two years gaming funds need to be fully used by the third year after receive

Account	Category	Account	31-Jul-19	31-Aug-19	30-Sep-19	31-Oct-19	30-Nov-19	31-Dec-19	31-Jan-20	29-Feb-20	31-Mar-20	30-Apr-20	31-May-20	30-Jun-20	P&L to date
Operating	Income	Opening Balance	\$ 3,373.05	\$ 3,371.10	\$ 3,369.15	\$ 3,367.20	\$ 3,365.25	\$ 3,363.30	\$ 3,361.35	\$ 3,859.40	\$ 3,857.45	\$ 3,855.50	\$ 4,333.55	\$ 4,331.60	
		Donations	-	-	-	-	-	-	500.00	-	-	480.00	-	-	980.00
		Grad reimbursement	-	-	-	-	-	-	-	-	-	-	-	-	-
	Income Total		3,373.05	3,371.10	3,369.15	3,367.20	3,365.25	3,363.30	3,861.35	3,859.40	3,857.45	4,335.50	4,333.55	4,331.60	980.00
	Expenses	Arts & Cultural	-	-	-	-	-	-	-	-	-	-	-	-	-
		Bank Charges	1.95	1.95	1.95	1.95	1.95	1.95	1.95	1.95	1.95	1.95	1.95	1.95	21.45
	Expenses Total		1.95	1.95	1.95	1.95	1.95	1.95	1.95	1.95	1.95	1.95	1.95	1.95	21.45
	Balance		3,371.10	3,369.15	3,367.20	3,365.25	3,363.30	3,361.35	3,859.40	3,857.45	3,855.50	4,333.55	4,331.60	4,331.60	958.55
	Less: Spirit of Coquitlam Grant (TO BE REPAID)		844.53	884.53	884.53	884.53	884.53	884.53	884.53	884.53	884.53	884.53	884.53	884.53	884.53
	Operating Total		Ending balance	\$ 2,526.57	\$ 2,484.62	\$ 2,482.67	\$ 2,480.72	\$ 2,478.77	\$ 2,476.82	\$ 2,974.87	\$ 2,972.92	\$ 2,970.97	\$ 3,449.02	\$ 3,447.07	\$ 3,447.07
Total of both accounts			3,632.72	3,588.82	4,964.92	4,961.02	4,957.12	4,953.22	5,449.32	5,445.42	5,441.52	5,917.62	5,913.72	5,913.72	