## Inquiry Hub Secondary School PAC Statement of Budgeted Reveunes and Expenditures For the Year Ending June 30, 2023

| 2021/2022 | 2021/2022 | 2022/2023 |
| :--- | :--- | :--- |
| Draft | Actual | Proposed |
| Budget | Spending | Budget |

## GAM ING ACCOUNT

Revenues

| Grant funds | \$1,300.00 | \$1,300.00 | \$2,000.00 |
| :---: | :---: | :---: | :---: |
| Total Revenues | 1,300.00 | 1,300.00 | 2000 |

Expenditures

| Bank Charges | 23.40 | 11.70 | - |
| :---: | :---: | :---: | :---: |
| Education for Students (Food Safe \$40/student) | 900.00 | - | 1,375.00 |
| Year End Annual | 350.00 |  | 350.00 |
| Total Expenditures | 1,273.40 | 11.70 | 1,725.00 |
| Excess (Deficiency) for the period | \$26.60 | \$1,288.30 | \$275.00 |

## GENERAL ACCOUNT

Revenues
Donations
Loyalty rebate (Tru Earth)
Me N Eds Fundraisers
Total Revenues

| \$1,000.00 | \$162.00 | \$1,000.00 |
| :---: | :---: | :---: |
| 60.00 | 62.90 | 80.00 |
| - | 280.00 | 315.00 |
| 1,060.00 | 504.90 | 1,395.00 |

Expenditures
Arts\& Culture
Bank Charges
Parent/Student Presentation
Supplies \& Misc
Transportation field trip
Student Education (eg. First Aid)

| 584.53 | 584.53 | 300.00 |
| :---: | :---: | :---: |
| 23.40 | 11.70 | - |
| 400.00 | - | 250.00 |
| 50.00 | 77.14 | 50.00 |
|  |  | 350.00 |
|  |  | 400.00 |
| 1,057.93 | 673.37 | 1,350.00 |
| \$2.07 | \$(168.47) | \$45.00 |

Total Expenditures
Excess (Deficiency) for the period

Inquiry Hub Secondary School PAC
Statement of Reveunes and Expenditures
For the 3 M onths Ended September 30, 2022

Revenues
Donations
Grant funds
Fund raising
Tru Earth
MeN Eds
Total Revenues

Disbursements
Arts \& Culture-Spirit of Coq. Grant
Bank Charges
Education for Students Food Safe \$40/Student First aid
Gifts \& Thanks
Parent/Student Presentations
Supplies \& M isc
Transportation - Field trip
Year end iHub annual
Recoverable amounts

Total Disbursements
Increase(Decrease) in cash for the period

## Cash on hand

Beginning of period
End of period

## Committed funds

Grad 22 contribution to Grad 23
2022 annual/grad


# Inquiry Hub Parent Advisory Council <br> General Meeting - AGENDA <br> September 19,2022-7:00 pm <br> September 22, 2022 7:30 pm <br> Hybrid Meeting (Inquiry Hub and Online) 

Minutes

7:30 Call to Order \& Welcome

- Welcome \& Introductions
- Adopt minutes from June AGM meeting
- Additions to agenda

7:45 Reports 30

- Principal
- Treasurer

8:15 Old Business

- None

8:15 New Business

- PAC Fundraisers
- Grad
- Executive Elections
- Secretary
- DPAC Rep


## Next Meeting Date

- Proposed Date: Tuesday October 18

Adjourn

## 2022-23 PAC Executive:

Chair - Tammy Craik
Treasurer - Andrew Shaw
Secretary - vacant
DPAC Rep - vacant
ihubpac@gmail.com
parents.inquiryhub.org

Meeting Date: Thursday, September 22, 2022
Meeting Time: 7:30pm
Location: Inquiry Hub and Online
Minutes By: Tammy Craik
In person Attendance: David Truss (principal), Tammy Craik (Chair), Andrew Shaw (Treasurer), Stephanie Sauer, Sheri Patterson, Daniel Berrun, Marina Buen-Lopez, Rob McTavish
Online Attendance: Jen Mackie, Michelle Mihaloff, Olivia Sze
Regrets: Debbie Brown

| Agenda Item | Action Needed |
| :---: | :---: |
| Call to Order \& Welcome: Meeting called to order at 7:34. <br> - Welcome \& Introductions <br> - Adopt minutes from June AGM meeting (Motion: Andrew, Seconded by: Michelle, Passed unanimously.) <br> - Additions to agenda - Nominations for PAC Secretary, Grad |  |
| Reports <br> - Principal <br> - Field Trip: Thursday Oct 6 to Buntzen Lake. Parent drivers are needed to hopefully reduce the cost of a bus. Parents should receive an email tomorrow with volunteer forms (volunteer, criminal record check, driving record). <br> - FoodSafe Certification: Every 2 years, the school offers FoodSafe certification. Offered to all grades $9 \& 10$ s, and some grade $11 \& 12$ s. The program is funded by PAC. Provides a great opportunity for students. <br> - Attendance and Health: Reminder that students should not attend school if they are sick. Also, any students who may be stressed or not wanting to attend school are encouraged to reach out to the school counselor for support. <br> - Student Activity Fee \$40: During Covid, the school was not diligent in collecting the activity fee as activities were limited. Now that we are able to have fieldtrips and group activities, the school needs that money to support the community events and activities throughout the year. Expect to receive communication regarding the activity fee in the coming weeks. <br> - Parent Skills: Parents who have any skills they would like to share with the students are encouraged to reach out to the school. Parents are invited to share their talents. <br> - Library: The school has a small library and is looking for book donations. If parents have gently used books that are appropriate for the students, the school would be happy to have them. <br> - Clubs: The clubs at Inquiry hub ar student run. Each club also has a teacher as a mentor that may not be present but available to support the students. If parents or students have any concerns, please contact the | Secretary will email information on volunteer forms Sep 23. <br> Tammy will follow up with Alvin for more information on Food Safe Certification <br> Mr. Truss will set up Online payment option for Student Activity Fee in October. |


| school so the mentor can assist if needed. <br> - Questions: <br> - What is the expectation of parents on the fieldtrip? Parents are only required to pick up/drop off students. They are not needed as chaperones. If students wish to bring their own equipment (ie paddle boards) they are not allowed to do so until after the field trip has ended. <br> ■ What is the current enrolment: 88 . There may be some movement in the coming weeks <br> ■ What is a Parent Mentor and why? The school does not have funding for every kind of teacher. If a parent has a special skillset or are able to share their knowledge it is a way for students with similar interests to learn. It may be in the form of a presentation or just providing feedback for students. <br> - Will parents be able to pay the Activity fee online? Yes, but it will only be available through the student's Coquitlam Open Learning accounts. In the next couple weeks parents will be invited to set up their accounts. Once in they will be able to pay online. Inquiry Hub is not using the SD43 Cash Online system yet. <br> - Treasurer <br> - Received $\$ 500$ from Inquiry Hub to cover some of the cost of garden beds. <br> - Paid $\$ 350$ to Inquiry Hub toward Inquiry Hub Grad/Annual event. <br> - Expecting to receive $\$ 2,000$ Gaming Grant which will go toward FoodSafe. <br> - Current Funds: Operating Account - \$3,383.74, Gaming - \$3,992.94 <br> - Draft Budget: Parents, Students, and Staff are encouraged to provide ideas on how PAC should spend funds this year. |  |
| :---: | :---: |
| Old Business <br> - None |  |
| New Business <br> - Fundraising: Last year we held a Me N Eds Fundraiser. We raised almost $\$ 300$. We would like to organize another event. On the day of the fundraiser, when placing an order, just mention you are supporting the Inquiry Hub PAC and $20 \%$ of the order (before taxes) will be donated to our PAC. It is a great way to support local businesses and they in turn support us. <br> - Executive Elections <br> - Secretary - Janine stepped down from the position. Jen Mackie nominated herself. Jen as Secretary by acclimation <br> - DPAC Rep - No one nominated at this time | Tammy will reach out to Skye at the Austin location to select a date. <br> Tammy will follow up with Carol Dingley to see if she is still interested in DPAC Rep. |


| - Grad Committee: Need to start thinking of Grad Hoodies. Any parents who would like to be on a grade committee to assist and guide the students please contact Tammy. The goal is to have hoodies ordered before Christmas <br> - Jen may have a contact for printing the hoodies. | Jen will find more information on hoodie pricing |
| :---: | :---: |
| Next Meeting Date |  |
| - Proposed Date: Monday October 24 @ 7pm |  |
| Adjourned at $8: 29 \mathrm{pm}$. Motion to adjourn by Andrew, seconded by Rob. Passed unanimously. |  |

Revenues
Donations
Grant funds
Fund raising
Total Revenues

Disbursements
Arts \& Culture-Spirit of Coq. Grant
Bank Charges
Education for Students
Gifts \& Thanks
Parent/Student Education
Supplies \& M isc
Grad/iHub Annual
Recoverable amounts
PST \& GST
Other
Total Disbursements

Excess (Deficiency) for the period

Cash on hand
Beginning of period
End of period

Inquiry Hub Secondary School PAC

## Statement of Reveunes and Expenditures

For the $\mathbf{2}$ M onths Ended August 31, 2022

|  | Period ended 2022-08-31 Operating Actual | $\begin{gathered} \text { DRAFT } \\ \text { 2022-2023 } \\ \text { Operating } \\ \text { Budget } \end{gathered}$ |  | riod ended $022-08-31$ <br> Gaming <br> Actual | $\begin{gathered} \text { DRAFT } \\ \text { 2022-2023 } \\ \text { Gaming } \\ \text { Budget } \end{gathered}$ |  | riod ended 22-08-31 ombined Actual | $\begin{gathered} \text { DRAFT } \\ \text { 2022-2023 } \\ \text { Combined } \\ \text { Budget } \end{gathered}$ | 2021-2022 <br> Operating <br> Actual |  | 2021-2022 <br> Gaming <br> Actual | 2021-2022 Combined Actual |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Revenues |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Donations | - |  | \$ | - | \$ - | \$ | - | \$ | 162.00 |  | \$ |  | \$ 162.00 |
| Grant funds | - | - |  | - | 2,000.00 |  | - | 2,000.00 | - |  | 1,300.00 |  | 1,300.00 |
| Fund raising | - |  |  | - | - |  | - | - | 342.90 |  | - |  | 342.90 |
| Total Revenues | - | - |  | - | 2,000.00 |  | - | 2,000.00 | 504.90 |  | 1,300.00 |  | 1,804.90 |
| Disbursements |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Arts \& Culture-Spirit of Coq. Grant | - |  |  | - |  |  | - | - | 584.53 |  | - |  | 584.53 |
| Bank Charges |  |  |  | - |  |  | - | - | 88.84 |  | 11.70 |  | 100.54 |
| Education for Students | - |  |  | - |  |  | - | - | - |  | - |  | - |
| Gifts \& Thanks | - |  |  | - |  |  | - | - | - |  | - |  | - |
| Parent/Student Education | - |  |  | - |  |  | - | - | - |  | - |  | - |
| Supplies \& M isc | - |  |  | - |  |  | - | - | - |  | - |  | - |
|  |  |  |  |  |  |  |  |  | - |  | - |  | - |
| Grad/iHub Annual | - |  |  | - |  |  | - | - | - |  | - |  | - |
| Recoverable amounts |  |  |  |  |  |  |  |  | - |  | - |  | - |
| PST \& GST |  | - 109.20 |  |  |  |  |  |  | 109.20 |  | - |  | 109.20 |
| Other |  | - 500.00 |  |  |  |  | - |  | 482.27 |  | - |  | 482.27 |
| Total Disbursements |  | - 609.20 |  | - | - |  | - | - | 1,264.84 |  | 11.70 |  | 1,276.54 |
| Excess (Deficiency) for the period | 0.00 | 609.20 |  | 0.00 | 2,000.00 |  | 0.00 | 2,609.20 | (759.94) |  | 1,288.30 |  | 528.36 |
| Cash on hand |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Beginning of period | 3,383.74 | 3,383.74 |  | 2,159.60 | 2,159.60 |  | 5,543.34 | 5,543.34 | 4,143.68 |  | 871.30 |  | 5,014.98 |
| End of period | 3,383.74 | \$3,992.94 | \$ | 2,159.60 | \$4,159.60 | \$ | 5,543.34 | \$8,152.54 | 3,383.74 | \$ | \$ 2,159.60 | \$ | 5,543.34 |

# Inquiry Hub Parent Advisory Council <br> General Meeting - AGENDA <br> October 24, 2022 7:00 pm <br> Hybrid Meeting (Inquiry Hub and Online) 

7:00 Call to Order \& Welcome

- Welcome \& Introductions
- Adopt minutes from September meeting
- Additions to agenda

7:05 Reports

- Principal
- Treasurer
- 2022/23 Budget
- DPAC

Old Business

- Nominations - DPAC Rep (Carol Dingley)
- PAC Fundraisers
- Me N Eds - October 19
- Other Opportunities
- Food Safe Certification Update
- Grad Hoodie Update

| $7: 45 \quad$ New Business | 5 |
| :--- | :--- | :--- |

## Next Meeting Date

- Proposed Date: Monday, November 28

Adjourn

## 2022-23 PAC Executive:

Chair - Tammy Craik
Treasurer - Andrew Shaw
Secretary - Jen Mackie
DPAC Rep - vacant
ihubpac@gmail.com
parents.inquiryhub.org

# Inquiry Hub Secondary School 

# Parent Advisory Council 

Meeting Minutes
Monday, October 24, 2022

Call To Order Time: 7:03pm
Location: Inquiry Hub and Online via Zoom
Attendance: David Truss (Principal),Tammy Craik (PAC President), Andrew Shaw (PAC Treasurer), Jennifer Mackie (PAC Secretary), Carol Dingley, Rob, Kathleen (via Zoom)

Approval of Minutes from September: Andrew motioned to approve, Rob second the motion; passed unanimously

## Reports

## Principal Report:

*Butzen Lake Field trip was very successful; great to be back to this field trip after a hiatus due to Covid; playing capture the flag, canoeing and enjoying the great weather together as a cross-grade school community.
*Delay on report cards as they change over to MyEd; getting away from the template used from other high schools on semester system, which iHub is not, with many courses being year-long; report cards will be released November 3; use of G, S, N: note that "Satisfactory" is positive comment in that the work by student is being met to expectation. No marks but will have comments on the Student Self Reflection should students be (as seen by teacher) too hard on themselves or too lenient; too much stress put on being good at EVERYTHING in school and the world- this is more of a realistic format.
*Photos- still in the process of sourcing a photography company that will suit the needs of our smaller school to do the year and grad photos for the students and staff.
*Grade 9 immunizations will take place January 13th, 2023; regular immunizations, only for Grade 9 students.
*Grade 9 "Take Your Child To Work Day" will take place Wednesday, November 2nd; is there is not a placement made for the student, there will be something to do at the school.
*Halloween Costumes: reminder that costumes be appropriate for school and not glorifying something that should not be; no "real-looking" weapons be brought to the school; some leniency given in "fake-looking weapons" (example: styrofoam sword); past years students have been tasteful and behaved with their costume choices.
*District is starting a STEAM (Science, Technology, Engineering, Arts and Mathematics) Initiative: four STEAM Ambassadors from iHub will be going with Mr Hopkins to be part of the SFU Surrey Campus GeoHeritage Project; this project integrates very well into the curriculum here at iHub; noted that Math is least integrated here as it is crucial to have the foundations covered in meaningful ways in Math so as to strengthen out Math outcomes in the students (has been weak outcomes in the past) in order for entrance to colleges/universities.
*Grade 12: Mrs Gulamhussein will be discussing application processes with the students soon.
$\sim$ Rob added that he has resources he could share with the Grade 12 students re: application process.
~Jen added Emily Carr University offers portfolio workshops for students applying to ECU; and the possibility is likely in other schools.
*conversation regarding deadlines and being realistic on expectations of students around actual classroom time in projects when the holiday time away from school was heavy in September. Reflection from the teachers.

## Treasurer Report: Andrew

*Proposed Budget created by Andrew and Tammy for the upcoming school year (please see attached)
*55 students will take the Food Safe Course; partially paid by the PAC
*\$350.00 allotted to the "Year End" festivities
*recently changed banks- we no longer are incurring bank fees.
*noted the $\$ 350.00$ cheque given (late, with our apologies) to the school from the PAC for last years' end of year festivities has not yet been cashed; Dave is aware of this and will have the cheque cashed asap.
*School District does supply funds to those families that do not have the means to pay for extra activity fees; and should families need this support, to inquire with Dave Truss directly.
*\$400.00 allocated for student education
*Rob motioned to accept the budget, Jen seconded; passed unanimously.
*General Account: October 21st we received $\$ 80.00$ from the TruEarth Fundraiser
*Me n' Ed's Fundraiser netted $\$ 315.00$ from October 18th; Tammy proposed we book another fundraiser with them in January.
*Tammy proposed we send out the email requesting PAC donations in the same as the school activities fee request; Caveat added that should families need a tax receipt, it will need to go through the school, rather than directly to the PAC; preferably we will accept cash, cheque or e-transfer directly to the PAC, rather than going through the school.
*Determined we will send out the email ahead of Tammy going on vacation, and Andrew will take care of communication/collection of said donations during her time away.
*fundraisers brought to PAC attention by parents (such as the apple sale), have been asked to run with it themselves if possible, in communication with Dave Truss and the PAC.
*100\% of donations to the PAC go directly to the PAC for use for enriching students' experience at the school. Some suggestions for use of the funds: two more galvanized, raised garden tubs, replacing any used equipment in the student kitchen/lounge; Dave will speak with Mr Hopkins regarding anything he feels needs replacing and get back to the PAC.

## DPAC Report: Carol

*DPAC meeting was very well attended and had three presentations: constitution/bylaws, motion meetings, gaming grants.
*Digital Awareness Presentation booked for November 8th 7pm-8pm via Zoom for all to attend; speakers include: Carol Todd, Dave Sands and Gavin Hannah; Carol will send information to Dave for forward to our community.
*Rob nominated Carol to DPAC Representative for Inquiry Hub, Andrew seconded the nomination; passed unanimously.

## School spirit clothing/grad wear:

*Jen brought in samples of three different materials/designs for Spirit Wear from Megogear, a locally-owned company to create the school Spirit Wear and Grad hoodies; the Russel Brand was considered of best quality and the option of zip-up or pullover hoodie is a nice option to have for the students/staff and families; templates for the year with signatures are also an option for the grad hoodies- should the students choose this option they can sign inside the year.
*Dave will get the word out to the Grade 12's this week requesting art designs, or options for the hoodies.

## Noted:

*Tammy offered consoles from treadmills to the school as parts for electronics; Dave says Mr Sarte has a lot of used electronic equipment already.
*Andrew offered up for students wishing to expand their electronics to take apart, etc, the "Free Geeks" website where people offer up electronics for free.
*Carol offered old magazines for collages at the school; Dave says they are not needed at this time.

Next meeting date: Monday, November 28th

Adjourned Meeting: 8:34pm

## Inquiry Hub Secondary School PAC Statement of Budgeted Reveunes and Expenditures For the Year Ending June 30, 2023

| 2021/2022 | 2021/2022 | 2022/2023 |
| :--- | :--- | :--- |
| Draft | Actual | Proposed |
| Budget | Spending | Budget |

## GAM ING ACCOUNT

Revenues

| Grant funds | \$1,300.00 | \$1,300.00 | \$2,000.00 |
| :---: | :---: | :---: | :---: |
| Total Revenues | 1,300.00 | 1,300.00 | 2000 |

Expenditures

| Bank Charges | 23.40 | 11.70 | - |
| :---: | :---: | :---: | :---: |
| Education for Students (Food Safe \$40/student) | 900.00 | - | 1,375.00 |
| Year End Annual | 350.00 |  | 350.00 |
| Total Expenditures | 1,273.40 | 11.70 | 1,725.00 |
| Excess (Deficiency) for the period | \$26.60 | \$1,288.30 | \$275.00 |

## GENERAL ACCOUNT

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Loyalty rebate (Tru Earth)
Me N Eds Fundraisers
Total Revenues

| \$1,000.00 | \$162.00 | \$1,000.00 |
| :---: | :---: | :---: |
| 60.00 | 62.90 | 80.00 |
| - | 280.00 | 315.00 |
| 1,060.00 | 504.90 | 1,395.00 |

Expenditures
Arts\& Culture
Bank Charges
Parent/Student Presentation
Supplies \& Misc
Transportation field trip
Student Education (eg. First Aid)

| 584.53 | 584.53 | 300.00 |
| :---: | :---: | :---: |
| 23.40 | 11.70 | - |
| 400.00 | - | 250.00 |
| 50.00 | 77.14 | 50.00 |
|  |  | 350.00 |
|  |  | 400.00 |
| 1,057.93 | 673.37 | 1,350.00 |
| \$2.07 | \$(168.47) | \$45.00 |

Total Expenditures
Excess (Deficiency) for the period
Inquiry Hub Secondary School PAC
Statement of Reveunes and Expenditures
For the 3 M onths Ended September 30, 2022

| $\begin{gathered} \text { Period ended } \\ \text { 2022-09-30 } \\ \text { General } \\ \text { Actual } \\ \hline \end{gathered}$ | $\begin{gathered} \text { PROPOSED } \\ \text { 2022-2023 } \\ \text { General } \\ \text { Budget } \\ \hline \end{gathered}$ | $\begin{aligned} & \text { Period ended } \\ & \text { 2022-09-30 } \\ & \text { Gaming } \\ & \text { Actual } \\ & \hline \end{aligned}$ | $\begin{gathered} \text { PROPOSED } \\ \text { 2022-2023 } \\ \text { Gaming } \\ \text { Budget } \\ \hline \end{gathered}$ | $\begin{gathered} \text { Period ended } \\ 2022-09-30 \\ \text { Combined } \\ \text { Actual } \\ \hline \end{gathered}$ | PROPOSED 2022-2023 Combined Budget | 2021-2022 <br> Operating Actual | $\begin{gathered} \text { 2021-2022 } \\ \text { Gaming } \\ \text { Actual } \\ \hline \end{gathered}$ |  | 21-2022 <br> mbined <br> Actual |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| - <br> - <br> - | $\begin{array}{r} \$ 1,000.00 \\ - \\ 80.00 \\ 315.00 \end{array}$ | $2,000.00$ | ${ }_{2,000.00}^{-}$ | $2,000.00$ | $\begin{array}{r} \$ 1,000.00 \\ 2,000.00 \end{array}$ | $\begin{gathered} 162.00 \\ \cdot \\ 62.90 \\ 280.00 \end{gathered}$ | $\begin{aligned} & \text { \$ } \\ & 1,300.00 \end{aligned}$ | \$ | $\begin{array}{r} 162.00 \\ 1,300.00 \end{array}$ |
| - | 1,395.00 | 2,000.00 | 2,000.00 | 2,000.00 | 3,000.00 | 504.90 | 1,300.00 |  | 1,462.00 |
| - | 300.00 |  |  |  | $300.00$ | $\begin{array}{r} 584.53 \\ 88.84 \end{array}$ | $11.70$ |  | $\begin{aligned} & 584.53 \\ & 100.54 \end{aligned}$ |
| - | 400.00 |  | 1,375.00 |  |  |  |  |  |  |
| - |  | - |  | - | - | - | - |  |  |
| - | 250.00 | - |  | - | 250.00 | - | - |  |  |
| - | 50.00 | - |  | - | 50.00 | - | - |  | - |
| - |  | 350.00 | 350.00 | 350.00 | 350.00 | - | - |  | - |
| 500.00 | 591.47 |  |  | 500.00 | - 591.47 | - | - |  | - |
| 500.00 | 758.53 | 350.00 | 1,725.00 | 150.00 | 358.53 | 1,264.84 | 11.70 |  | 1,276.54 |
| 500.00 | 636.47 | 1,650.00 | 275.00 | 2,150.00 | 911.47 | (759.94) | 1,288.30 |  | 185.46 |
| 3,383.74 | 3,383.74 | 2,159.60 | 2,159.60 | 5,543.34 | 5,543.34 | 4,143.68 | 871.30 |  | 5,014.98 |
| 3,883.74 | \$ 4,020.21 | \$ 3,809.60 | \$2,434.60 | \$ 7,693.34 | \$6,454.81 | 3,383.74 | \$ 2,159.60 | \$ | 5,543.34 |
|  | 62.00 |  |  |  |  |  |  |  |  |
|  | \$ 62.00 |  | \$ 350.00 |  |  |  |  |  |  |

Revenues
Donations
Grant funds
Fund raising
Tru Earth
Me N Eds
Total Revenues
Disbursements
Arts \& Culture-Spirit of Coq. Grant
Bank Charges
Education for Students
Food Safe \$40/Student
First aid
Gifts \& Thanks
Parent/Student Presentations
Supplies \& Misc
Transportation - Field trip
Year end iHub annual
Recoverable amounts
Total Disbursements
Increase(Decrease) in cash for the period
Cash on hand
Beginning of period
End of period
Committed funds
Grad 22 contribution to Grad 23
2022 annual/grad

# DIGITAL AWARENESS 

## "What Makes Our Kids Click?" Keeping Kids Safe and Healthy Online



# Tuesday, November 8, 2022 <br> Time: 7:00-8:00 pm via Zoom 



## Join the presentation with this LINK or use the QR Code.

This interactive presentation will both inform and engage parents and caregivers in conversations designed to help them understand how our children and youth use technology and more importantly, how to keep them safer online.

Digital Toolkits are important and will include information on: digital expectations, screentime habits, online personal safety tips and digital wellness. This will ensure that parents leave with an understanding of how are kids are using technology in this "21st Century" and how we can guide and support our children to increase their digital safety awareness.


Dave Sands Principal of Technology Implementation dsands@sd43.bc.ca


Carol Todd Coordinator of Digital Literacy/Citizenship ctodd@sd43.bc.ca


Gavin Hanna STEAM Support Teacher \& DigCit Literacy ghanna@sd43.bc.ca
@dhsands

# Inquiry Hub Parent Advisory Council <br> General Meeting - AGENDA <br> December 5, 2022 7:00 pm <br> Hybrid Meeting (Inquiry Hub and Online) 

Minutes

7:00 Call to Order \& Welcome
15

- Welcome \& Introductions
- Adopt minutes from October meeting
- Additions to agenda

7:05 Reports

- Principal
- Treasurer
- DPAC

7:35 Old Business 1

- PAC Fundraisers
- Me N Eds - January 18
- Sun-Oka Apple Fundraiser
- Food Safe Certification Update
- Grad Hoodie Update
- PAC Donations

7:45 New Business
5

## Next Meeting Date

- Proposed Date: Monday, January 23

Adjourn

## 2022-23 PAC Executive:

Chair - Tammy Craik
Treasurer - Andrew Shaw
Secretary - Jen Mackie
DPAC Rep - Carol Dingley
ihubpac@,gmail.com
parents.inquiryhub.org

# Inquiry Hub Secondary School 

Parent Advisory Council Meeting Minutes
Monday, December 5th, 2022

## Location: Inquiry Hub

Call To Order Time: 7:03pm

In Attendance: In person- David Truss, Tammy Craik, Andrew Shaw, Jen Mackie, Shelley Frick, Online- Rebecca and Matthew, Jen, Gen McMahon

Approval of Minutes from October: Andrew motioned to approve; Matthew and Rebecca (online) seconded; passed.

## Reports

## Principal's Report:

*Visiting schools to promote Inquiry Hub with current students speaking to their experience at iHub.
*Open House is this coming Wednesday, December $7^{\text {th }}, 2022$ @7pm; currently 133 RSVPs and 15 applications to the Grade 9 level. Expectation of 40 more applications by next week.
*Weather reminder to be safe in the ice and snow and not come in if it is unsafe to do so; call into the school directly (not to Dave) to report absences.
*Elaan Bauder will be teacher contact for the Spirit Wear and Grad the hoodies for ordering etc.
ACTION: Jen Mackie will be in touch with Elaan regarding the details of ordering so that we may be able to get the orders in and back for early January 2023.
*Literacy and Numeracy Testing will take place end of January
*Assessments for Grade 10 students counts towards graduation requirements; therefore, they MUST complete the assessments; Grade 12 students are encouraged to complete the assessments by the end of January to have it completed early; iHub students usually exceed expectations in the assessments; Late May/Early June re-writes can be done or can write for the first time at that point.
*Elaan Bauder will be taking on securing a School Photographer to take our school and individual student photos; Dave apologizes this hasn't yet been solidified.
*Applications from students to enter iHub are wonderful; Dave holds the line that the students must be a good fit for this program, not to make the numbers.

## Treasurer Report:

*Tru Earth Fundraiser generated $\$ 80.74$; Me n'Ed's Fundraiser generated $\$ 315.00$.
*We received our Gaming Budget of $\$ 2000.00$; we are on budget as set out at $\$ 1395.00$ half way through the year and we are sitting at $\$ 745.74$.

## DPAC Report:

*They are still currently working on a new website, but is yet to be completed; we did not have a representative from iHub for the November DPAC meeting.

## Reflection on Fundraisers:

*Me n' Ed's was very successful and we are going to try and book another day with them on Wednesday, January $18^{\text {th }}$;

ACTION: Tammy will contact the restaurant and book January $18^{\text {th }}, 2023$.
*Sun Oka Fundraiser brought in $\$ 120.00$ which they will write a cheque directly to the Inquiry Hub PAC upon delivery of the apples ordered and will be dropped off this coming Wednesday, Dec $7^{\text {th. }}$; discussed a repeat this fundraiser again in the future;

ACTION: Gen MacMahon initiated this year and would lead this fundraiser in the future.

## Old Business:

*Food Safe Certification: date still needs to be solidified; usually takes place every second January or February

ACTION: Dave will converse with the teachers and come up with a date for this course to take place. ACTION: Tammy will send the contact information of Alvin to Dave Truss
*Grad Hoodies: we will not profit from sale of the Spirit Wear or Grad Hoodies; options are to be discussed further with supplier and put into order form; possibility discussed to offer $t$-shirts in the Spring;

ACTION: Jen Mackie will be in touch with the supplier and solidify colour options and style and report back to Elaan Bauder where Elaan will create template order form for students.

## New Business:

*First Aid discussed to put it out there to the students as an option to take the course; however the cost will not be fully covered by the school/PAC and any participant would be incurring the cost difference.
*Brought to attention that the French resources have been slow to come to the school after being ordered by Dave for the new French teacher; Dave would like to address any and all issues or concerns with this course promptly; it is mainly an online and self-directed course; Ms Bauder has been asked to step in to support where possible; Grade 9 and 10 report cards have combined comments and subjects that had some students confused.

ACTION: Dave will re-visit the report cards where subjects are melded and clarify any issues with students and/or parents.

Proposed next meeting date: Monday, January $23^{\text {rd }}$; conflict of date with some of PAC Exec
Next meeting Date: 7pm on Monday, January 30 ${ }^{\text {th }}, 2023$

Inquiry Hub Secondary School PAC
Statement of Reveunes and Expenditures
For the 5 Months Ended November 30, 2022

Revenues
Donations
Grant funds
Fund raising
Tru Earth
MeN Eds
Total Revenues

Disbursements
Arts \& Culture-Spirit of Coq. Grant
Bank Charges
Education for Students Food Safe \$40/Student First aid
Gifts \& Thanks
Parent/Student Presentations
Supplies \& M isc
Transportation - Field trip
Year end iHub annual
Recoverable amounts

Total Disbursements

Increase(Decrease) in cash for the period

## Cash on hand

Beginning of period
End of period

## Committed funds

Grad 22 contribution to Grad 23
2022 annual/grad

| $\begin{aligned} & \text { Period ended } \\ & \text { 2022-11-30 } \\ & \text { General } \\ & \text { Actual } \end{aligned}$ | $\begin{gathered} \text { 2022-2023 } \\ \text { General } \\ \text { Budget } \\ \hline \end{gathered}$ | Period ended 2022-11-30 Gaming Actual | $\begin{gathered} \text { 2022-2023 } \\ \text { Gaming } \\ \text { Budget } \\ \hline \end{gathered}$ | Period ended 2022-11-30 Combined Actual | 2022-2023 <br> Combined Budget | $\begin{gathered} \text { 2021-2022 } \\ \text { Operating } \\ \text { Actual } \end{gathered}$ | $\begin{gathered} \text { 2021-2022 } \\ \text { Gaming } \\ \text { Actual } \end{gathered}$ | 2021-2022 <br> Combined Actual |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| $\begin{gathered} 350.00 \\ - \\ - \\ 80.74 \\ 315.00 \end{gathered}$ | $\begin{array}{r} \$ 1,000.00 \\ - \\ 80.00 \\ 315.00 \end{array}$ | $\begin{array}{lc} \$ & - \\ & 2,000.00 \end{array}$ | $\begin{gathered} \text { \$ } \\ 2,000.00 \end{gathered}$ | $\begin{aligned} & 350.00 \\ & 2,000.00 \end{aligned}$ | $\begin{array}{r} \$ 1,000.00 \\ 2,000.00 \end{array}$ | $\begin{gathered} 162.00 \\ - \\ 62.90 \\ 280.00 \end{gathered}$ | $\begin{array}{lc} \text { \$ } & - \\ 1,300.00 \end{array}$ | $\begin{array}{r} 162.00 \\ 1,300.00 \end{array}$ |
| 745.74 | 1,395.00 | 2,000.00 | 2,000.00 | 2,350.00 | 3,000.00 | 504.90 | 1,300.00 | 1,462.00 |
|  | $\begin{array}{r} 300.00 \\ 400.00 \\ 250.00 \\ 50.00 \\ 350.00 \end{array}$ | $350.00$ | 1,375.00 $350.00$ | $350.00$ $500.00$ | $300.00$ $\begin{array}{r} 250.00 \\ 50.00 \end{array}$ $350.00$ | $\begin{array}{r} 584.53 \\ 88.84 \end{array}$ | $11.70$ | $\begin{aligned} & 584.53 \\ & 100.54 \end{aligned}$ |
| 500.00 | 1,350.00 | 350.00 | 1,725.00 | 150.00 | 950.00 | 1,264.84 | 11.70 | 1,276.54 |
| $1,245.74$ 3,383.74 | $\begin{array}{r} 45.00 \\ 3,383.74 \\ \hline \end{array}$ | $\begin{aligned} & 1,650.00 \\ & 2,159.60 \end{aligned}$ | $275.00$ $2,159.60$ | 2,895.74 $5,543.34$ | $320.00$ 5,543.34 | $\begin{array}{r} \text { (759.94) } \\ 4,143.68 \end{array}$ | 1,288.30 $871.30$ | $185.46$ $5,014.98$ |
| 4,629.48 | \$ 3,428.74 | \$ 3,809.60 | \$2,434.60 | \$ 8,439.08 | \$5,863.34 | 3,383.74 | \$ 2,159.60 | \$ 5,543.34 |
|  | $\begin{array}{rr}  & 62.00 \\ \hline \$ & 62.00 \\ \hline \end{array}$ |  | $\begin{array}{r} 350.00 \\ \hline \$ 350.00 \\ \hline \end{array}$ |  |  |  |  |  |

# Inquiry Hub Parent Advisory Council <br> General Meeting - AGENDA <br> January 30, 2023 7:00 pm <br> Hybrid Meeting (Inquiry Hub and Online) 

Minutes

7:00 Call to Order \& Welcome
15

- Welcome \& Introductions
- Adopt minutes from December meeting
- Additions to agenda

7:05 Reports 20

- Principal
- Treasurer
- DPAC

7:35 Old Business 1

- PAC Fundraisers
- Me N Eds - January 18 recap
- Food Safe Certification Update
- Grad Hoodie Update
- PAC Donations
- Food Safe

7:45 New Business
5

## Next Meeting Date

- Proposed Date: Monday, February 27

Adjourn

## 2022-23 PAC Executive:

Chair - Tammy Craik
Treasurer - Andrew Shaw
Secretary - Jen Mackie
DPAC Rep - Carol Dingley
ihubpac@gmail.com
parents.inquiryhub.org

# iHub PAC Meeting Minutes 

Meeting Date: Monday, January 30, 2023
Meeting Time: 7:00pm
Location: Inquiry Hub and Online
Minutes By: Tammy Craik
In person Attendance: David Truss (principal), Tammy Craik (Chair), Andrew Shaw (Treasurer), Carol Dingley, Michele, Mihailoff, Shelley Frick
Online Attendance: Susan Doucette, Noelene Ahern, Rebecca Quek, Matthew Quek
Regrets: Rob McTavish, Jen Mackie
Call To Order Time: 7:03pm
Approval of Minutes from December: Andrew motioned to approve; Michele seconded; passed.

## Reports

## Principal's Report:

- School \& Grad photos: Photos were taken last week. Deadline for free shipping is January 31.
- Grade 9 Vaccinations: complete
- Literacy and Numeracy Assessments: Grade 10 Literacy assessments were last week. The school opted out of the numeracy assessment at this time because the students have not yet covered probability.
- Assessments are 2-hour tests but students are given 3 hours to complete. They are marked on a 4 point system. If students are not happy with their marks they can retake the test but 2 or higher is sufficient.
- Grade 12 literacy is similar. Inquiry Hub offers the assessments in grade 11 so students have it complete if they chose to apply for early admission in post secondary school.
- Assessments will be offered again in April for anyone interested in retaking the assessment if they want to improve their mark. Only their highest score is used.
- Question: Who grades the tests?

Teachers are paid outside of school hours to mark the tests.

- Question: Is it really not for marks?

The score is recorded on the student's transcript but it doesn't affect their marks. The grade 10 assessments are rarely used but some post secondary schools may look at them for consistency.

- Question: What advice do you have for students?

Don't assume the person marking knows what you are thinking. Always explain your answer in full detail

- School Counselors: Narissa Gulamhussein, our school counselor, is on maternity leave with twins. In her place we welcome Sharon Star and Linda Hamilton who have already had 4 months practice working together at their previous school. They will be working for Inquiry Hub Secondary and Open Learning. We are hoping to keep them in September.
- Grad Hoodies: The hoodies have been ordered and proofs will be provided this week. If they are good we are hoping to have them to the grads in the next week or so.
- Thanks to Ms. Bauder, Jen Mackie, and Tammy Craik for organizing. To keep it simple, a grad parent has organized the payment collection of the grad hoodies. If all goes well, the school will manage the payment for the school hoodies.
- Flash Fiction: Ms. Bauder has organized a Flash Fiction content for anyone interested in fiction. The winner gets to choose a book of their choice.
- Food Safe: The date has been set for the week of March 6 (the week before Spring Break. All grade 9s and 10 s, and any new grade 11 and 12 s can participate. PAC funds this certification every second year. The cost is $\$ 40 /$ student but next time will go up to $\$ 50$.
ACTION: Dave will provide Alvin with a list of student who will participate this year.
- IDS Inquiry Presentations: The presentations will be held next week (Feb 7-10). Parents will be invited so watch for an email. The next presentation will later in the year and families will be encouraged to attend.
- Snacks at PAC Meetings: Due to the lack of interest, it was decided that snacks will no longer be provided at the PAC Meetings.
- Questions:
- Is there currently a Social Justice Course? How is this requirement addressed at Inquiry hub? Are there Community Circles with other schools?
Inquiry hub does not have a course. The required topics are embedded into our Humanities courses and all students currently in grades 9 and 10 are meeting the graduation requirements. A specific course on Social Justice could be added if there is enough student interest. There are no community circles with other schools.


## Treasurer's Report:

- Fundraisers: Oka Apple fundraiser generated $\$ 120.00 ;$ M-n-Ed's Fundraiser Jan 18 generated $\$ 240.00$.
- GST \& PST Refunds from 2021-22: We received $\$ 73.50$ in PST refund and we expect to receive another \$25 in GST
- We still have Gaming Funds available to spend. Mr. Truss would like to organize a school-wide bowling trip. PAC has expressed interest in funding the field trip.
ACTION: Mr. Truss will provide a quote for the field trip at the next meeting to be voted on.
- Questions:
- Does the school need new gym equipment?

Not that we are aware. When the staff or students make requests the school usually is able to replace equipment.

- Does the school need to purchase from own vendors? Can PAC donate equipment?

The school is able to make purchases through vendors such as Amazon.
ACTION: Mr. Truss will see if any equipment needs replacing. Students can also make requests.

## DPAC Report:

- The last DPAC Meeting was Jan 25. There were 2 presenters.
- Gerald Shong - gave the Assistant Superintendent's report and covered kindergarten registration and cross catchment rules and priorities.
- Josh Keller, With Post Secondary BC, prep for high school students going to university. He has many resources for students and parents. https://www.postsecondarybc.ca/ .
- The new DPAC website is now up and parents can view it at https://dpac43.ca. Parents are encouraged to provide feedback. The website is available in multiple languages. If you would like the website translated in a specific language let them know.


## Old Business

- PAC Fundraisers: PAC is organizing our next Me-n-Ed's fundraiser with the Grade 12 students on Wednesday April 5. All proceeds will go to the After Grad event. PAC does not donate directly to the aftergrad event but this will be a way that the school can support it's grads.
- PAC Donations: Thanks to everyone who already donated. If you have not yet donated you can still make your donation. The form is available on our website and has been attached to the minutes.
http://parents.inquiryhub.org http://parents.inquiryhub.org/files/2022/10/2022-Donation-Inquiry-Hub-PAC-fillable.pdf


## New Business:

- BC School Sports: In the past, sports teams have always represented the school they play for. Inquiry Hub does not have team sports so students can play for other teams. Rules have been tightened to prevent schools from stacking teams. These new rules prevent students who chose a school for academics (such as Inquiry Hub) without a school team from joining teams at other schools. A request has been made on behalf of a grade 9 student to join another team. The request was denied and an appeal was made. The appeal has also been denied by BC School Sports. Currently, students are able to train with another team but cannot compete unless they are representing their own school. The goal is for students to be able to join another school team and be able to compete next year.

ACTION: Mr. Truss is currently working on rewriting more inclusive rules that he hopes to present at the AGM in May for BC School Sports.

- Question:

Is there anything parents can do? No, not at this time.
Next Meeting Date: Monday, February 26, 2023 at 7:00pm

Meeting Adjourned: 8:06pm
Inquiry Hub Secondary School PAC
Statement of Reveunes and Expenditures
For the Period July 1, 2022 to January 30, 2023


## Inquiry Hub Parent Advisory Committee (PAC) Fundraising By Donation

The Inquiry Hub Parent Advisory Committee (PAC) raises funds by requesting donations from the families of the students attending iHub. There are many advantages to this approach:$100 \%$ of your donation goes directly to PAC.
$\square$ Volunteer hours needed for fundraising will be greatly reduced.
$\square$ Fundraising for PAC will not conflict with activities organized by student groups requiring additional funds.

The PAC anticipates needing money for: grants to students for additional or non-funded materials, parent education opportunities, teacher requests, and a variety of other purchases as needs arise.

Although all donations will be gratefully accepted, we are suggesting a donation of \$30 per student or \$50 per family.

Thank you for your support. We are proud of the contribution that parents are making at Inquiry Hub Secondary.

$$
\begin{aligned}
& \text { Inquiry Hub Secondary School PAC } \\
& \text { Fundraising By Donation }
\end{aligned}
$$

To make a donation, please use one of the methods below:

## $\square$ Make a cheque payable to Inquiry Hub PAC $\square$ Send e-transfer to ihubpac@gmail.com

Please return this portion with your cheque to the school office or email ihubpac.com.
If you require a receipt please contact PAC before making your donation. Thank you.

| Student Name | Grade: |
| :--- | :--- |
| Donation | $\$$ |
| Parent Name(s) |  |
| Parent Phone \# |  |
| Parent email |  |

# Inquiry Hub Parent Advisory Council <br> General Meeting - AGENDA <br> February 27, 2023 7:00 pm <br> Hybrid Meeting (Inquiry Hub and Online) 

7:00 Call to Order \& Welcome

- Welcome \& Introductions
- Adopt minutes from January meeting
- Additions to agenda

Reports

- Principal
- Treasurer
- DPAC

Old Business

- PAC Fundraisers
- Me N Eds - April 5 (grad fundraiser)
- PAC Donations
- PAC Funding Contributions
- Food Safe Certification Update: Mar 6-10
- Bowling Field Trip
- Grad Hoodie Update

New Business

- Inquiry Hub Hoodies
- Aftergrad update


## Next Meeting Date

- Proposed Date: Monday, April 3

Adjourn

## 2022-23 PAC Executive:

Chair - Tammy Craik
Treasurer - Andrew Shaw
Secretary - Jen Mackie
DPAC Rep - Carol Dingley
ihubpac@gmail.com
parents.inquiryhub.org

# Inquiry Hub Secondary School <br> Parent Advisory Council <br> Meeting Minutes <br> Monday, February 27th, 2023 

Call To Order Time: 7:00pm
Location: Via Zoom meeting only, due to snowfall
Attendance: David Truss (Principal),Tammy Craik (PAC President), Andrew Shaw (PAC Treasurer), Jennifer Mackie (PAC Secretary), Rob M, Stephanie Sauer, Shirley Frick, Matthew Querk

January Minutes Reviewed: two corrections made by Andrew; ACTION: Tammy will correct and the corrections will be made in the online version.

Approval of Minutes from September: Andrew motioned to accept the January Minutes; Shelly seconded the motion; motion passed to accept the January Minutes.

## Principal Report

## Food Safe:

*has the most students ever signed up to do the course scheduled as an online course from Monday March 6th to Friday, March 10th; 54 students in total will attend, with 50 from Grades $9 \& 10$ and four from Grade 11 \& 12.
*Food Safe Certificates will be added to the student's G4 file with the school when they have completed the course.

## Bowling:

*booked as school-wide Field Trip April 4th for the entire school; PAC funds to cover this cost from Gaming Funds

## Counselors:

*Narissa Gulamhuessein is now on Maternity Leave with twins, and we have welcomed Sharon Star and Linda Hamilton in a team effort as counselors at iHub; both having previously retired, have returned to serve as counselors for students at our school.

## Report Cards:

*will be sent out next week: Thursday, March 9th for students; the timing noted as we work on a year-long system, rather than semester system here at iHub.

## Course Selections:

*admin/teacher thoughtful collaboration takes place with courses offered, creating an opportunity where students often get the classes they are hoping for, and do not miss out.
*course selection will take place right after Spring Break- Grade 9's likely having the chance to choose their courses first; decreasing anxiety of what they will be taking in September; followed by Grades 10, 11 and 12's.

## Cricut:

*Ms Elaan Bauder is planning a Cricut mug designing opportunity for each student at the school- scheduling for this will take place so as to create a peaceful pace to the project.

## Bursaries:

*Maxine Wilson annually donates bursaries to schools in need of projects for the students, since the passing of her husband; Dave applied for and was accepted to receive a $\$ 1200.00$ bursary to replace two of our oldest garden beds; ACTION: PAC President, Tammy, will source the garden beds and have them delivered to the school the week school is back in session after Spring Break.

## Treasurer Report

*General Account: \$5122.98
*Gaming Funds Account: \$3809.60
*Andrew noted that the school-wide Bowling Field Trip could be paid for from the gaming funds.
*Rob motioned we allocate funds specifically to a "Field Trip" line in our budget and allocate $\$ 750.00$ to that account now; Stephanie seconded this motion; vote: unanimous to go forward.

## DPAC Report

*iHub did not have an attendee at the DPAC meeting this month.
*the DPAC website: www.dpac43.ca offers free, annual parent education with speaker Brett Altman

## New Business

## After-Grad:

*Me n' Ed's April 5th- all proceeds to go directly to this year's After Grad Party
*Tammy is in contact with Paula regarding the organizing of the After Grad Party this year: recommendation is we keep the party to 40-50 people maximum; keep ticket prices to \$10/student; source a business to sponsor and or donate to the After Grad. ACTION: Tammy will be reaching out to the Grad parents this coming week.

## School Spirit Wear:

*to be revisited after Spring Break with a student vote for artwork for: t -shirts/hoodies/etc.

Next PAC meeting date: Monday, April 3rd @ 7pm

Adjourned PAC Meeting tonight: 7:35pm

## Inquiry Hub Secondary School PAC <br> Statement of Reveunes and Expenditures For the Period July 1, 2022 to February 27, 2023

Revenues
Donations
Grant funds
Fund raising
Sun-Oka Fruit Farms
Tru Earth
Me N Eds
Total Revenues
Disbursements
Arts \& Culture-Spirit of Coq. Grant
Bank Charges
Education for Students
Food Safe \$40/Student
Gifts \& Thanks
Parent/Student Presentations
Supplies \& M isc
Transportation - Field trip
Year end iHub annual
Recoverable amounts
Total Disbursements
Grad 22 contribution to Grad 23
2022 annual/ grad
Increase(Decrease) in cash for the period
Cash on hand
Beginning of period
End of period
Committed funds
Ther


# Inquiry Hub Parent Advisory Council <br> General Meeting - AGENDA <br> April 3, 2023 7:00 pm <br> Hybrid Meeting (Inquiry Hub and Online) 

Minutes


## Next Meeting Date

- Proposed Date: Monday, May 8

Adjourn

## 2022-23 PAC Executive:

Chair - Tammy Craik
Treasurer - Andrew Shaw
Secretary - Jen Mackie
DPAC Rep - Carol Dingley
ihubpac@gmail.com
parents.inquiryhub.org

## Inquiry Hub Secondary School

Parent Advisory Council Meeting Minutes
Monday, April 3, 2023

Location: Inquiry Hub, offered in-person and online via Zoom

Call To Order Time: 7:03pm

## In Attendance:

In person- David Truss, Tammy Craik, Andrew Shaw, Kathleen James, Shelley Frick, Michelle Mihailoff, Rob McTavish

Online- Matthew, Jen Mackie, Leah Hamer

## Approval of Minutes from February:

## Reports

## Principal's Report:

* Graduation Ceremony is scheduled for Wednesday June 21 at 7pm at Inlet Theatre in Port Moody. The event is mostly for our iHub grads but they will also be giving out awards to students, such as the Spirit of Inquiry. Last year the parents organized an After Grad event at a nearby restaurant following the ceremony. This year the grade 12s are organizing their own event on Saturday, June 24. They have rented a limo to transport the class to and from a restaurant: "Joey's Shipyard", located in Vancouver.
* Food Safe Dave thanked the PAC for the contribution in order to have Food Safe made available to the students in Grades 9 and 10 (and any students who were not at iHub two years ago when the last certification took place) wishing to gain their certification. Will be held Tuesday, April 18 at the school.
* Bowling Field Trip was success! Students had a great time; thank you to the PAC for the monetary contribution
*Kabudo brought into the school by Mr Cornwall to teach the kids this type of martial arts
*Maxine Wilson has generously gifted $\$ 1200.00$ for new gardens to be placed in the community garden area at iHub.
*Coquitlam Centre Arts Show to take place May 23-30; any student wishing to participate can be in contact with Elaan Bauder regarding entries and helping set up and breakdown the show.
*Question for Dave Truss, from parents: Are the course selections set I stone already? Answer: No, every course iHub has available will not be full, making it easier to change course selections should that
arise for a student. Deadline for course selections are next month (May), so teachers and administration can plan and prep the courses that will be offered.
*Life Sciences will be a hybrid course this year, with online and in-person conmponents.
*Counsellors are currently meeting with Grade 10 and 11's in order to help with course selection.
*Language Pre-Reqs: Grade 11- a language is unnecessary for graduation requirements now; however universities such as SFU and UBC do require (at the least) an Introductory Level of a language as pre-requisites. UBC looks at personal profile- what else does the student bring to the university, above good grades.


## Treasurer Report:

*see Budget Report

## DPAC Report:

*We did not have a representative from iHub for the last DPAC meeting.

## Fundraisers:

*Me n' Ed's scheduled for Wednesday, April 5 proceeds allocated to the After Grad Fund

## New Business:

* After Grad Event: limo has been booked, including the recently created provincial law of two paid chaperones to travel with the students $@ \$ 200 /$ chaperone $=\$ 400$ added cost to the students. The Grads will travel to Vancouver for dinner at restaurant "Joey's Shipyard". Cost will be curbed by some fundraising, with the excess cost to be picked up by the individual Grad families.

[^0]Note: June PAC meeting open invite for next year's Grade 9 parents to attend.

Proposed next meeting date: Monday, May 8 @ 7pm
Next meeting date: Monday, May $8^{\text {th }} @ 7$ 7pm

Inquiry Hub Secondary School PAC
Statement of Reveunes and Expenditures For the Period July 1, 2022 to March 31, 2023

| Revenues |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Donations |  | 30.00 |  | 440.00 |  | 1,000.00 | \$ | - | \$ | \$ | 440.00 | 162.00 | \$ | - | \$ | 162.00 |
| Grant funds |  |  |  | - |  | - |  | 2,000.00 | 2,000.00 |  | 2,000.00 | - |  | 1,300.00 |  | 1,300.00 |
| Fund raising |  |  |  | - |  |  |  | - | - |  | - |  |  |  |  |  |
| Sun-Oka Fruit Farms |  |  |  | 120.00 |  |  |  |  |  |  |  |  |  |  |  |  |
| Tru Earth |  |  |  | 80.74 |  | 80.00 |  |  |  |  |  | 62.90 |  |  |  |  |
| Me N Eds |  |  |  | 555.00 |  | 315.00 |  |  |  |  |  | 280.00 |  |  |  |  |
| Total Revenues |  | 30.00 |  | 1,195.74 |  | 1,395.00 |  | 2,000.00 | 2,000.00 |  | 2,440.00 | 504.90 |  | 1,300.00 |  | 1,462.00 |
| Disbursements |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Arts \& Culture-Spirit of Coq. Grant |  |  |  | - |  | 300.00 |  | - |  |  | - | 584.53 |  | - |  | 584.53 |
| Bank Charges |  |  |  | - |  |  |  | - |  |  | - | 88.84 |  | 11.70 |  | 100.54 |
| Education for Students |  |  |  |  |  | 400.00 |  |  |  |  |  |  |  |  |  |  |
| Food Safe \$40/Student |  |  |  | - |  |  |  | - | 1,375.00 |  |  |  |  |  |  |  |
| First aid |  |  |  | - |  |  |  |  |  |  |  |  |  |  |  |  |
| Gifts \& Thanks |  |  |  | - |  |  |  | - |  |  | - | - |  | - |  | - |
| Parent/Student Presentations |  |  |  | - |  | 250.00 |  | - |  |  | - | - |  | - |  | - |
| Supplies \& Misc |  | 1,176.00 |  | 1,176.00 |  | 50.00 |  | - |  |  | 1,176.00 | - |  | - |  | - |
| Transportation - Field trip |  |  |  | - |  | 350.00 |  |  | 750.00 |  |  | - |  | - |  | - |
| Year end iHub annual |  |  |  | - |  |  |  | 350.00 | 350.00 |  | 350.00 | - |  | - |  | - |
| Recoverable amounts |  | (26.25) |  | (599.75) |  |  |  |  |  |  | 599.75 | - |  | - |  | - |
| Total Disbursements |  | 1,149.75 |  | 576.25 |  | 1,350.00 |  | 350.00 | 2,475.00 |  | 926.25 | 1,264.84 |  | 11.70 |  | 1,276.54 |
| Increase(Decrease) in cash for the period |  | $(1,119.75)$ |  | 619.49 |  | 45.00 |  | 1,650.00 | (475.00) |  | 2,269.49 | (759.94) |  | 1,288.30 |  | 185.46 |
| Cash on hand |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Beginning of period |  | 5,122.98 |  | 3,383.74 |  | 3,383.74 |  | 2,159.60 | 2,159.60 |  | 5,543.34 | 4,143.68 |  | 871.30 |  | 5,014.98 |
| End of period | \$ | 4,003.23 | \$ | 4,003.23 | \$ | 3,428.74 | \$ | 3,809.60 | \$1,684.60 | \$ | 7,812.83 | 3,383.74 | \$ | 2,159.60 | \$ | 5,543.34 |
| Committed funds \& recoverable amounts |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Grad 22 contribution to Grad 23 2022 annual/grad |  |  |  |  |  | 62.00 |  |  | 350.00 |  |  |  |  |  |  |  |
| Bursary for garden beds |  | $(1,176.00)$ |  | $(1,176.00)$ |  |  |  |  |  |  |  |  |  |  |  |  |
|  | \$ | $(1,176.00)$ | \$ | (1,176.00) |  | 62.00 |  |  | \$ 350.00 |  |  |  |  |  |  |  |

# Inquiry Hub Parent Advisory Council <br> General Meeting - AGENDA <br> May 15, 2023 7:00 pm <br> Hybrid Meeting (Inquiry Hub and Online) 

Minutes

7:00 Call to Order \& Welcome

- Welcome
- Adopt minutes from April meeting
- Additions to agenda

7:05 Reports

- Principal
- FoodSafe Update
- Coquitlam Centre Arts Show
- Incoming Grade 9 Event
- Grad Ceremony Update
- Treasurer
- DPAC

7:35 Old Business

- PAC Fundraisers
- Me N Eds - April 5 (grad fundraiser update)
- PAC Donations
- Grad Event Update
- School Spirit Wear


## 7:45 New Business

- School Policies and Procedures around Bullying
- AGM Elections next month
- President
- Treasurer
- Secretary
- DPAC Rep


## Next Meeting Date

- Proposed Date: TBA

Adjourn

## 2022-23 PAC Executive:

Chair - Tammy Craik
Treasurer - Andrew Shaw
Secretary - Jen Mackie
DPAC Rep - Carol Dingley
ihubpac $@$ gmail.com
parents.inquiryhub.org

## Inquiry Hub Secondary School

Parent Advisory Council Meeting Minutes
Tuesday, May 23 ${ }^{\text {rd }}, 2023$

Location: Inquiry Hub, offered in-person and online via Zoom

Call To Order Time: 7:00pm

## In Attendance:

In person- Shawn O’Brien, Tammy Craik, Andrew Shaw, Jennifer Mackie
Online- Dave Truss, Stephanie Sauer, Rebecca Queck, Shelley Frick, Deb B, Noelene Ahern, Kathleen R

Approval of Minutes from April: motioned by Andrew Shaw; seconded by Stephanie SauerMOTION PASSED

## Reports

## Principal's Report:

*Shawn O'Brien introduced himself- as he is currently covering duties for Dave Truss who is on medical leave. Shawn is the VP for the Coquitlam Open Learning Education Program, and serves as administrator in other areas of the City; he is enjoying getting to know the students and staff at Inquiry Hub.
*Food Safe- Shawn reports 51 students took the Food Safe Program, results of their tests have not yet been tallied; he has enjoyed some "great creations" from the students in the form of apple crisp and other delicious dishes made by the Food Safe students.
*Dave Truss thanked Shawn for stepping in "seamlessly into the role of Acting Principal"; as he is currently off from work due to a herniated disc and the loss of his father who has passed away; Dave thanked the PAC for the contribution in order to have Food Safe made available to the students in Grades 9 and 10 (and any students who were not at iHub two years ago when the last certification took place) wishing to gain their certification
*Coquitlam Centre Arts Show to take place May 23-30; district trucks picked up the art bulletin boards today; Staples has printed all of the 15-participating student's art work for display.

Elaan Bauder has overseen the Arts Show project, and has scheduled volunteers for set up, monitoring and breakdown.
*Pro D Day today went very well with the teacher-led agenda
*Grade 9 Day tentatively scheduled for Monday, June $12^{\text {th }}$ with a BBQ 4:30pm-6pm; PAC meeting to follow at 6pm.

* iHub Annual Ceremony is scheduled for Wednesday, June 21st @ 7pm at Inlet Theatre in Port Moody; Grad students to arrive no later than 6:45pm. The event will include awards and performers; there is no cost for the tickets, and currently we expect to allocate 8 tickets per graduating student, possibly increasing that number; TBD; Ceremony will be streamed Live.

ACTION: form to go out to Grad families of names and requests.
*Donation Receipts may be disbursed upon request for any future donations of $\$ 25+$ in the form of cheque made payable to "SD 43" with the note "Inquiry Hub Donation". Please note that you must inform the school that you require a donation receipt BEFORE the cheque is submitted.

## Treasurer's Report:

*see Budget Report

* $\$ 1265.00$ is left over in our annual budget to be rolled over to next year's budget
*Food Safe is paid for in full by PAC for the 51 participating students.
*PAC will make a cheque for the Grad Fund to the school in short order.
ACTION NEEDED: cheque to be made.


## DPAC Report:

*We did not have a representative from iHub for the last DPAC meeting.
*DPAC AGM will be tomorrow, May 24 @ 7pm- call out to parents on anyone who could attendzero response.

## Fundraisers:

*Me n' Ed's Wednesday, April 5 proceeds allocated to the After Grad Fund netted $\$ 255.00$
*PAC has decided the last fundraiser of each year with Me n Ed's will be for the After Grad Fund
*Last year's Grad Class donated $\$ 62.00$; another $\$ 300.00$ in donations from Grad families came in this year specifically for the 2023 After Grad Event. A cheque for $\$ 617.00$ will be issued for the 2023 Grad Class. come in this month for the Grad Donation Fund

## New Business:

* Students have planned a "Grad Picture Day" at Rocky Point this Thursday, May 25"t.
*June $24^{\text {th }}$, Grad Event to take place with the limo (including two chaperones and driver) arriving at Coquitlam Centre at 7pm, and dinner at Joey's Shipyards in North Vancouver, returning to Coquitlam Center at 11 pm .
* School Spirit Wear has been ordered last week with a 2-3 week turn-around, delivery is to be expected in 1-2 weeks from today.
*School Policies and Procedures "In regard to Anti-Bullying, how is it dealt with at Inquiry Hub?"- a question from parent

ANSWER (in part from Dave Truss and Shawn O'Brien) the website for such details is found at: inquiryhub.org; in practice, reporting the issue, communication with students and/or their families; action is taken by interviewing and gathering facts of incident from the persons involved with counsellors Mrs Starr and Mrs Hamilton; restorative plans to have meeting with involved persons if this can happen with the goals of each party to have peace and sincere apologies made; if this is not possible, without further hurt, a meeting is not forced.
"Small School with many Group Projects, how is that dealt with in the case of bullying?
ANSWER: separate interviews will take place to determine how the persons involved feel about the incident; a circle time, triad or mediation will take place at that time- whichever is more appropriate for the occasion; restorative aims to work together again; sometimes co-habitation again is what is gained.

Staff have regular meetings re: mindfulness regarding observed possible bullying in unstructured time and class time.
*AGM Election- we must have a new Secretary and DPAC Rep for next school year; Tammy Craik will continue to be PAC President if no one else would like to step up; Andrew Shaw will continue on as PAC Treasurer.
*IDS Presentations Date will be made and Dave Truss will send an email to iHub Families regarding when they will be presented and viewed.
*School Dance scheduled for Thursday, June $8^{\text {th }}$ from 7pm-10pm

Proposed next meeting date: Monday, June 12th @ 6pm; following the "Welcome Grade 9 BBQ"- date in question due to end of year trips for feeder-middle schools; therefore, TBD.

Meeting adjourned at: 7:49pm.

Inquiry Hub Secondary School PAC Statement of Reveunes and Expenditures
For the Period July 1, 2022 to May 23, 2023


# Inquiry Hub Parent Advisory Council <br> General Meeting - AGENDA <br> June 13, 2023 6:00 pm <br> Hybrid Meeting (Inquiry Hub and Online) 

Minutes

7:00 Call to Order \& Welcome

- Welcome and introductions
- Adopt minutes from May meeting
- Additions to agenda

7:05 Reports

- Principal
- Treasurer

7:35 Old Business 5

- Grad Event Update

7:45 New Business

- AGM Elections next month

Below are current nominations, if anyone else is interested in any of the positions listed, please send an email to
ihubpac@gmail.com

- President - Tammy Craik
- Treasurer - Andrew Shaw
- Secretary - Stephanie Sauer
- DPAC Rep - vacant


## Next Meeting Date

- Proposed Date: TBA

Adjourn

## 2022-23 PAC Executive:

Chair - Tammy Craik
Treasurer - Andrew Shaw
Secretary - Jen Mackie
DPAC Rep - Carol Dingley
ihubpac $@$ gmail.com
parents.inquiryhub.org

## Inquiry Hub Secondary School

## Parent Advisory Council Meeting Minutes

Tuesday, June 13, 2023

Location: Inquiry Hub, offered in-person and online via Zoom
Call To Order Time: 6:59pm
In Attendance:
In person - David Truss, Tammy Craik, Andrew Shaw, Heather Ashley, Lisa MacDonald, Rob McTavish, Geoffery Kehrig

Online - Stephanie Sauer

Approval of Minutes from May: Motion by Andrew, seconded by Stephanie, all in favour. Adopted.

## Reports

## Chair's Report:

- Thank you to the executive for their time and commitment this year.
- Thank you to Dave and the staff for a great year.


## Principal's Report:

- Thank you to the students and staff for everything they have done. The students are involved in most activities at Inquiry hub, including the event today with the grade 9s.
- Thank you to PAC and a reminder for parents to visit the PAC website (parents.inquiryhub.org) and to sign up for the mailing list to receive communication from PAC regarding meetings and upcoming events.
- See attached pdf of slideshow presentation (below is a quick recap)
- Recap of all the events, activities, fieldtrips, celebrations, and fundraisers
- Welcomed some great presenters into the school such as Jowi Taylor (and six nation), Richard Campbell, and Jascha - Port Coquitlam Karate
- Inquiry Hub Students represented our school throughout the year at the Roadshow, Coquitlam Centre Art Show, and the Indigenous Honouring Ceremony. Congratulations to Ayla who won the Siyam Award for the district.
- Our students had some great presentations and inquiries throughout the year. Check out our website (https://www.inquiryhub.org/students/) for some past highlights.
Congratulations to a past student, Senn, for winning the 2023 Charter Women's Award: Dancing in Circles, by Senn - Inquiry Hub
- Grade 9s \& 10s got their Food safe certification (every 2 years funded by PAC)
- Inquiry Hub Annual is next week. Spirit of Inquiry is an award in our school that will be presented to the student(s) who have demonstrated a commitment to leadership, community, and academics.
- Fieldtrips: This year the students went to Buntzen Lake at the beginning of the year and PAC funded a bowling trip last month. Next year we are hoping to have more fieldtrips. Parents are reminded to get their criminal record check and drivers abstract to the school in preparation. The school will be exploring the idea of a camping trip.
- School Supplies: Over the 4 years of high school, students will need a laptop. They are not required to have a new laptop in grade 9, but students may need to replace their computer at some point during the 4 years.
- Staffing: We are lucky to have such great staff at Inquiry Hub. There will be some staffing changes. Mr. Cornwall will be leaving to pursue his Masters and Sarah Reed is moving to Suwa'lkh. We will be welcoming a new teacher for Math $9 \& 10$ and for languages.
- In 2024/2025 we will be doing Food Safe certification again and possibly the opportunity for an overseas trip.


## Treasurer Report:

- see attached Budget Report
- next year we will look into purchasing 2 more garden beds


## Old Business

## Grad Update:

- Inquiry Hub Annual is next Wednesday at Inlet Theatre in Port Moody. Grads are to arrive at 6:30, parents can arrive by 6:45. Event will start at 7:00 and usually lasts about 90 minutes. Only families of grads and those presenting will be invited in person. All other families are invited online. The event will be streamed live.
ACTION: Mr. Truss will share the link with families.


## New Business

## AGM Elections:

- Chair: Tammy Craik
- Treasurer: Andrew Shaw
- Secretary: Stephanie Sauer
- DPAC Representative: Geoffery Kehrig

Motion by Andrew to elect above members as new executive. Seconded by Rob. Carried

Proposed next meeting date: Monday, September 18, 2023 @ 7pm
Meeting Adjourned: 6:55pm


## Parent Portal

Welcome to another year at Inquiry Hub. The Inquiry Hub PAC would like to use this area to keep families informed on what is going on in our school community. We will post meeting documents and keep families informed on how our PAC is working to assist the school and its students.

Please be patient as we update the website.
If you have any questions for the PAC please use the form on the right to get in touch with us and a member of our executive will reach out to you.

We are looking forward to a great year ahead.

## Subscribe to Mailing List

Subscribe or update your existing profile.
email address
Subscribe

Contact PAC


## Today



## Support at school




## Presentations



> Jascha - Port Coquitlam Karate

A. Inquiry Hub Secondary School - Coquitlam

October 25,2022 - ©
Our Steam Ambassadors at SFU Surrey Campus: They watched presentations on geological systems and made connections to our local environments, and learned about different geological processes in the lower mainland and Coquitlam watershed.


Check out this snippet from the Staff vs. Students basketball game! Talk about fast action... $\geqslant \Theta$


Inquiry Hub Secondary School - Coquitlam is at Inquiry Hub Secondary School Coquitlam.
October 31, 2022 - Coquitlam - (-)

## Happy Halloween from @inquiryhub43!

- 2 y


Inquiry Hub Secondary School - Coquitlam is at Inquiry Hub Secondary School Coquitlam.
October 31, 2022 . Coquitlam - ©
More great costumes at @inquiryhub43! \#HappyHalloween

A. Inquiry Hub Secondary School - Coquitlam is at Inquiry Hub Secondary School


Inquiry Hub Secondary School - Coquitlam November 25,2022 . 3

Makers Making Change is here thanks to Josh in Gr. 9. Our students will be adapting toys to make them accessible for kids who can't use the toy as designed. makersmakingchange.com


## INQUIRY HUB ROADSHOW

Featuring Other Schools of Choice
Perssia, Maiya, Vishnu, and Salma presenting iHub Roadshow at Eagle Mountain Middle. Learn more at our open house: InquiryHub.org/Open


Inquiry Hub Secondary School - Coquitlam November 29,2022 - -
Colin, Drayce, Ben, and Mari presenting our Roadshow at Hillcrest to promote iHub Open InquiryHub.org/Open



(2) Inquiry Hub Secondary School - Coquitlam

Two views of one of our rooms converted into a studio for cross-grade teams creating condensed acts of Romeo \& Juliet.


A Inquiry Hub Secondary School - Coquitlam is at Inquiry Hub Secondary School Coquitlam.
June 8 at 4:12 PM . Coquitlam - (c)
For the last 2 weeks, seniors wrapped up their Independent Directed Studies classes by doing final presentations. All IDS presentations are recorded (\& sometimes livestreamed!) and many thanks are due to Marina, who figuratively \& literally "runs the show." -1 미 \#InquiryHub43 @datruss


The Inquiry Hub community brought out their pink shirts today in support of anti-bullying: \#PinkShirtDay \#AntiBullying \#InquiryHub \#KindnessWins \#BeKind



$4 d \cdot 0$
Inquiry Hub swag looks awesome! Thanks to everyone who helped design \& organize the school clothing order. We have a few t-shirts available for purchase in all the sizes - just contact Ms. Bauder to find out what's left. \#SchoolSwag \#LookingGood \#InquiryHub43

\#GradGear \#GradHoodies



Spirit of Inquiry Award

(9) Inquiry Hub Secondary School - Coquitlam

Congratulations Ayla Doering, Siyam Award winner at the Indigenous Grade 12 Honouring
Ceremony \#SD43



Musical theatre "doesn't limit" 2023 Charter Women's Award winner
(2) Inquiry Hub Secondary School - Coquitlam

May 4 - 8
Check out these photos from last week's Grade 10 field trip to Microsoft in Vancouver! 으 : $\Rightarrow$
\#WhatAGreatDay \#FieldTrip \#MicrosoftCA \#Coding \#ProblemSolving \#CareerExplorations


Geoheritage Project


## OmenEas <br> PIZZA PARLORS

## PIZZA NIGHT FUNDRAISER!

Mention_Inquiry Hub PAC when you order for take-out, dine-in, or delivery

On Wed Oct 19, 2022
Me-n-Ed's will donate $20 \%$ of the sales back to the school!



Inquiry Hub @InquiryHub • Apr 3


Thank you to the PAC
for paying for our afternoon of bowling!


For next year:

Criminal Record Check and Driver's Abstract -> Volunteers

Laptops, camping, and new teachers.

2024:

Food Safe -> All 9's \& 10's \& new students

Europe Trip?

Inquiry Hub Secondary School PAC
Statement of Reveunes and Expenditures
For the Period July 1, 2022 to May 30, 2023
Revenues
Donations
Donations - Grad fund
Grant funds
Fund raising
Sun-Oka Fruit Farms
Tru Earth
Me N Eds
Total Revenues
Disbursements
Arts \& Culture-Spirit of Coq. Grant
Bank Charges
Education for Students
Food Safe \$40/Student
First aid
Gifts \& Thanks
Parent/Student Presentations
Supplies \& Misc
Transportation / Field trip
Year end iHub annual
Recoverable amounts
Total Disbursements
Increase(Decrease) in cash for the period
Cash on hand
Beginning of period
End of period
Grad 2023 funds
Bursary for garden beds
Committed funds \& recoverable amounts
Inal



[^0]:    * School Spirit Wear designs are being created by students and will be decided on and ordered in the future for all students to have option to purchase.

